

AM/NS CALVERT

December 2, 2020

Over the course of this year, we have worked together as a team to weather the Covid-19 pandemic. We have made many changes in how we operate daily to ensure our team's health and safety. While we know these efforts have protected our team members, we are experiencing another upward trend in cases on-site and in our community. To mitigate the uptick in cases during the colder months and holiday season, we will be strengthening our controls to mandate mask usage.

Face covering/mask use is **required** when not at your workstation, provided workstations have physical barriers separating team members, or the workstations are greater than 6 feet apart. No team member/contractor is allowed to be within 6 feet of another without both wearing a mask. If a work task requires team members/contractors to be within 6 feet, face covering must be worn. We understand that there are situations in which you are working alone, yet away from your workstation. So, in this case, the requirement remains that you must wear a mask if you are within 6 feet of another individual.

Additionally, carpooling on-site is restricted and should not take place unless from within the same household.

We are increasing these requirements for our team's health and safety; as stated in our values, we are each other's keepers and promote the health and wellness of each other and our families. Unfortunately, with increased cases comes the risk of business interruptions and the inability to meet our customers' demands, so we need to support the continuity of our business. We all have the common goal to ensure an on-time, quality product to our customers. We must ensure Covid-19 does not prevent us from reaching this goal. We will regularly evaluate the mask mandate, considering information from the Alabama Department of Public Health, our internal case progression, community spread, and relevant CDC guidelines.

Thank you,

AM/NS Calvert Safety

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