

SRM Training Manual – Supplier

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AM/NS Calvert SRM TECHNICAL SUPPORT

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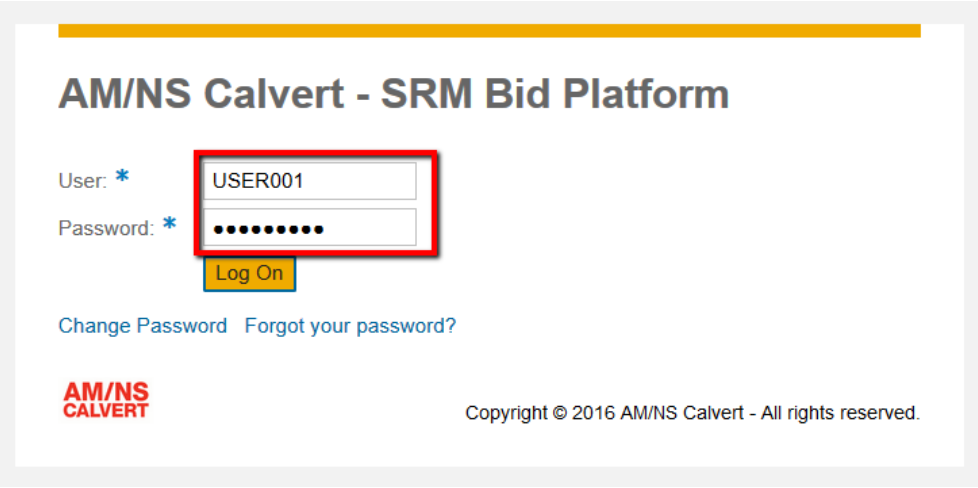
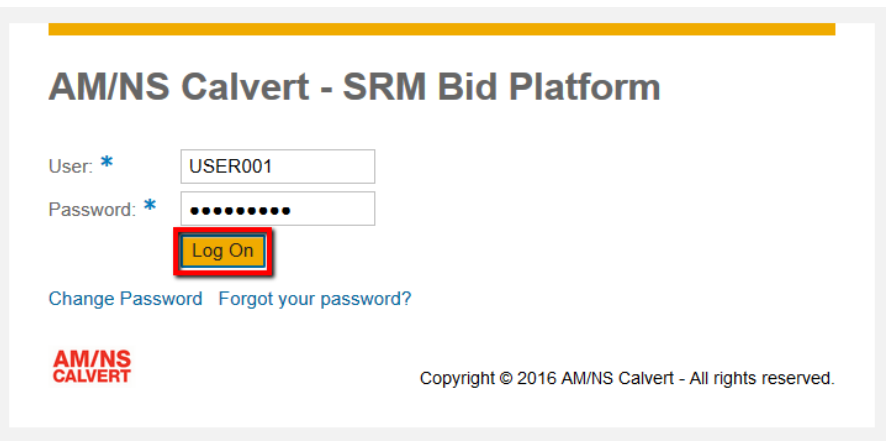
Summary

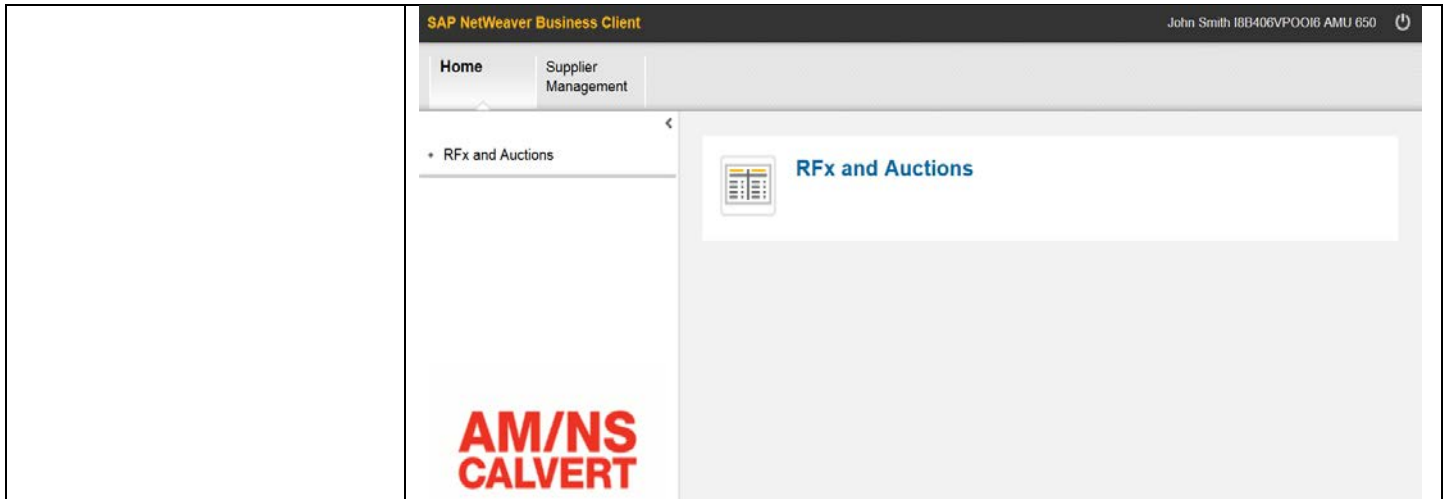
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1. AM/NS CALVERT – SRM Bid Platform

1.1. Accessing SRM Bid Platform

1.1.1. Login into AM/NS Calvert - SRM Bid Platform

<p>Access the link https://srm.calvert.arcelormittalusa.com/sellside</p> <p>Type your user and password.</p>	
<p>Click the button “Log On” to access the AM/NS Calvert - SRM Bid Platform.</p>	
<p>The AM/NS Calvert – SRM Bid Platform initial screen will be displayed.</p>	

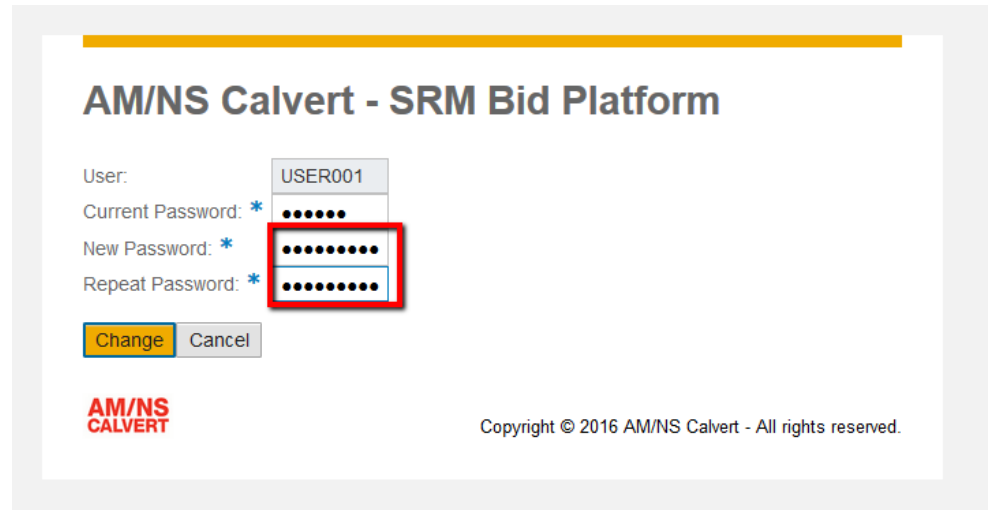


1.1.2. Changing my password

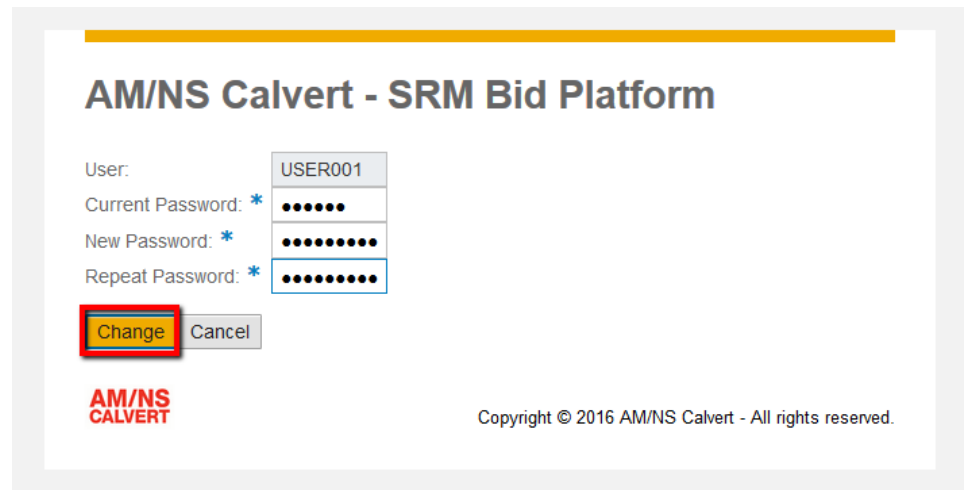
<p>Type your user and password then click the button “Change Password”.</p>	The screenshot shows the "AM/NS Calvert - SRM Bid Platform" login screen. It features a title bar, a user input field with "USER001", a password input field with masked characters, and a "Log On" button. A "Change Password" link is highlighted with a red box, along with a "Forgot your password?" link. The AM/NS CALVERT logo and copyright notice "Copyright © 2016 AM/NS Calvert - All rights reserved." are at the bottom.
<p>Type your current password</p>	The screenshot shows the "AM/NS Calvert - SRM Bid Platform" password change screen. It features a title bar, a user input field with "USER001", and three password input fields: "Current Password", "New Password", and "Repeat Password". The "Current Password" field is highlighted with a red box. There are "Change" and "Cancel" buttons at the bottom. The AM/NS CALVERT logo and copyright notice "Copyright © 2016 AM/NS Calvert - All rights reserved." are at the bottom.

Type the new password in the field "New Password".

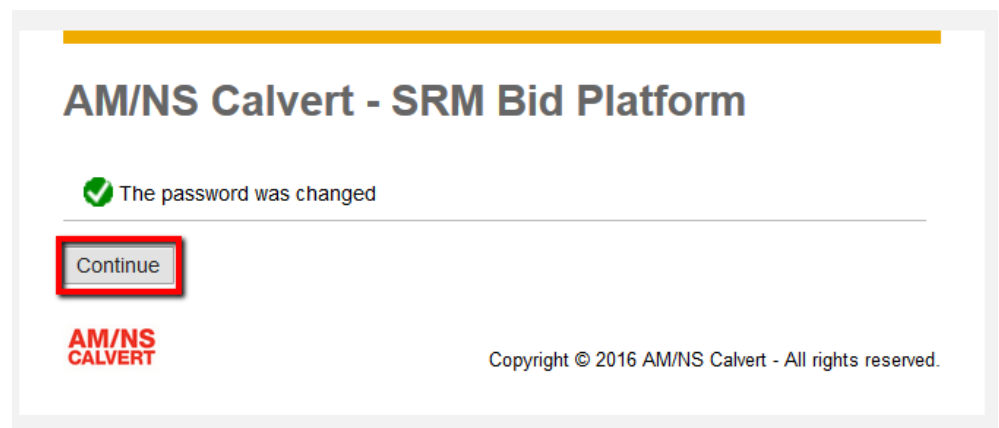
Confirm the password by typing it again in the field "Repeat Password".



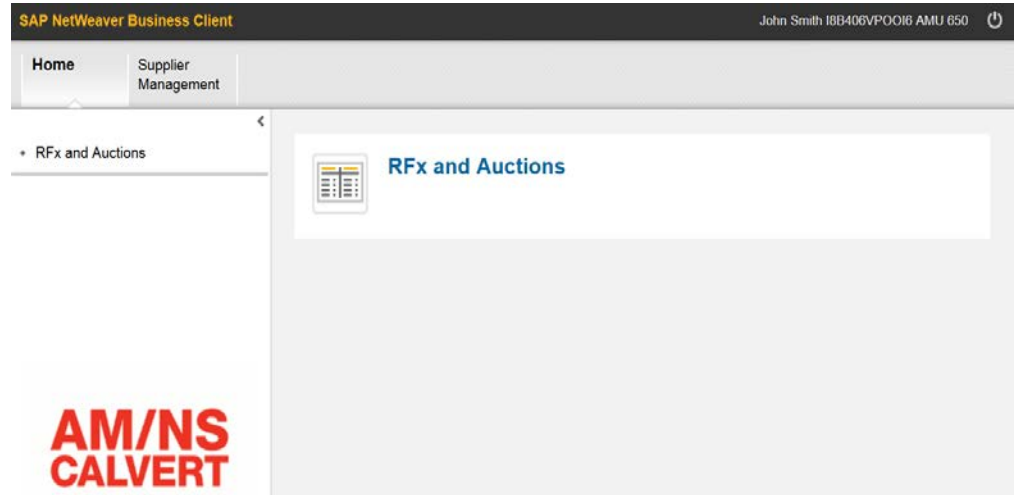
Click the button "Change" to confirm the password change.



Click the button "Continue" to access the SRM Bid Platform.



The AM/NS Calvert – SRM Bid Platform initial screen will be displayed.

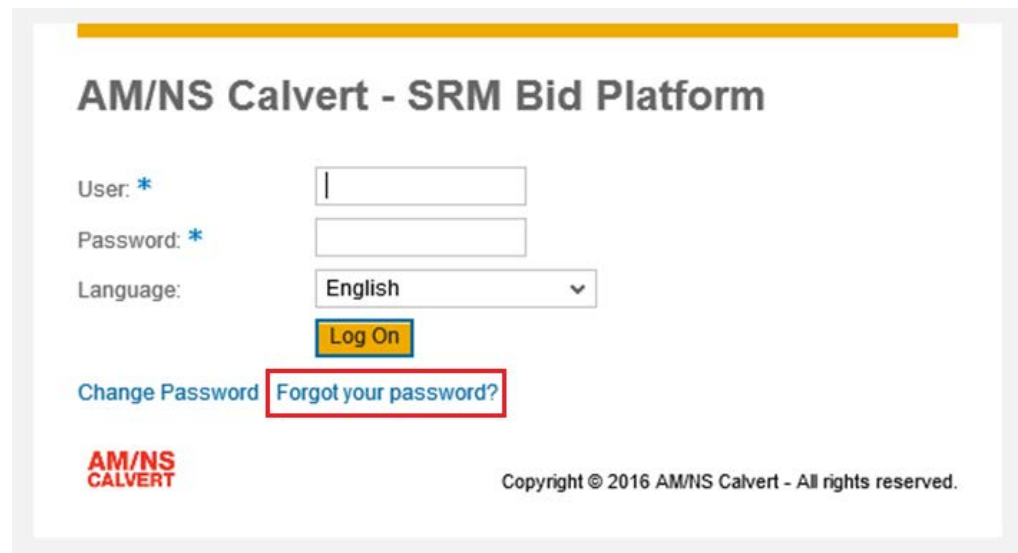





1.1.3. Resetting my password



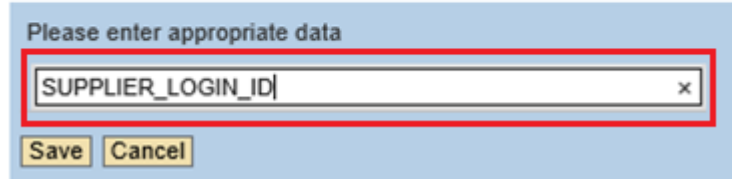
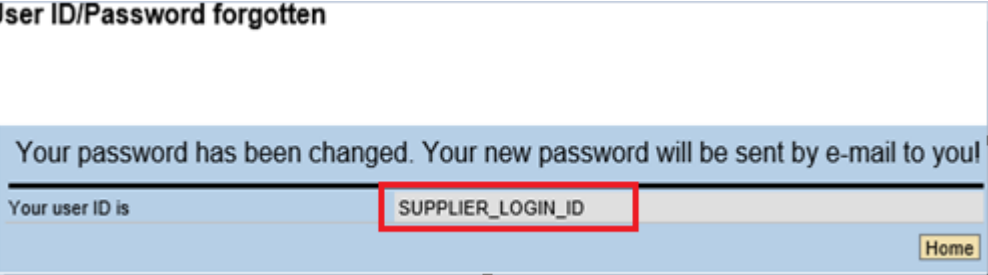
In case you or one of your company's employees forgot the password, click the link "Forgot your password?"

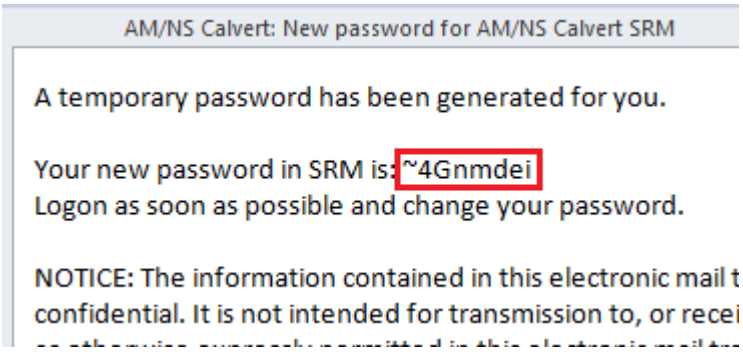
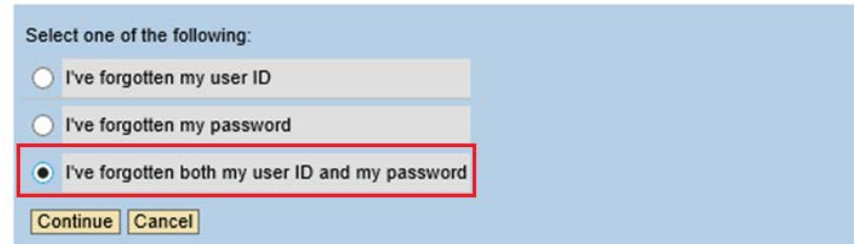

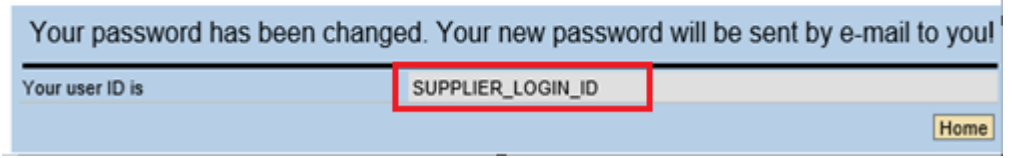
Important: you will need the e-mail address registered in the system in order to reset the password.

<https://srm.calvert.arcelormittalusa.com/sellside>



<p>There are three options available:</p> <p>1 – The user has forgotten his user ID</p> <p>2 – The user has forgotten his password</p> <p>3 - The user has forgotten both his user ID and Password.</p>	<p>User ID/Password forgotten</p> 
<p>Option 1 - If the user has forgotten his user ID.</p> <p>Select "I've forgotten my user ID" then click "Continue".</p>	<p>User ID/Password forgotten</p> 
<p>Type the e-mail address of the user then click the button "Save".</p>	<p>User ID/Password forgotten</p> 

<p>The system will show your user ID.</p> <p>By clicking the button “Home” you will return to AM/NS Calvert – SRM Bid Platform.</p>	<h2>User ID/Password forgotten</h2>  <p>1.</p>
<p>Option 2 - The user has forgotten his user ID.</p> <p>Select “I’ve forgotten my password” then click the button “Continue”.</p>	<h2>User ID/Password forgotten</h2> 
<p>Type the user ID then click the button “Save”.</p> <p>Important: Always type the User ID in UPPER CASE (capital letters).</p>	<h2>User ID/Password forgotten</h2> 
<p>In case you informed an existing user ID, the user ID will be displayed and a new password will be sent to the e-mail address registered in the system.</p>	<h2>User ID/Password forgotten</h2> 

<p>The e-mail will have the new temporary password.</p> <p>Logon as soon as possible and change your password.</p> <p>This e-mail is generated automatically, therefore do not reply it.</p>	 <p>AM/NS Calvert: New password for AM/NS Calvert SRM</p> <p>A temporary password has been generated for you.</p> <p>Your new password in SRM is: ~4Gnmdei</p> <p>Logon as soon as possible and change your password.</p> <p>NOTICE: The information contained in this electronic mail is confidential. It is not intended for transmission to, or receipt by, any person who is not an intended recipient.</p>
<p>Option 3 - The user has forgotten both his user ID and Password.</p> <p>Select "I've forgotten both my user ID and my password" then click the button Continue</p>	 <p>User ID/Password forgotten</p> <p>Select one of the following:</p> <p><input type="radio"/> I've forgotten my user ID</p> <p><input type="radio"/> I've forgotten my password</p> <p><input checked="" type="radio"/> I've forgotten both my user ID and my password</p> <p>Continue Cancel</p>
<p>Type the e-mail address of the user then click the button "Save".</p>	 <p>User ID/Password forgotten</p> <p>Please enter appropriate data</p> <p>E-mail address test_password@password.com</p> <p>Save Cancel</p>
<p>If you informed an existing e-mail address, the user id will be displayed and a new password will be sent to the e-mail address informed in the previous step.</p>	 <p>User ID/Password forgotten</p> <p>Your password has been changed. Your new password will be sent by e-mail to you!</p> <p>Your user ID is SUPPLIER_LOGIN_ID</p> <p>Home</p>

<p>The e-mail will have the new temporary password.</p> <p>Logon as soon as possible and change your password.</p> <p>This e-mail is generated automatically, therefore do not reply it.</p>	<div data-bbox="496 192 1233 237">AM/NS Calvert: New password for AM/NS Calvert SRM</div> <p data-bbox="523 271 1158 304">A temporary password has been generated for you.</p> <p data-bbox="523 338 1034 371">Your new password in SRM is: ~4Gnmdei</p> <p data-bbox="523 378 1177 412">Logon as soon as possible and change your password.</p> <p data-bbox="523 450 1233 528">NOTICE: The information contained in this electronic mail is confidential. It is not intended for transmission to, or receipt by, any person or entity who is not a designated recipient of this information.</p>
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1.2. Viewing an available RFx

1.2.1. Receiving notifications by e-mail

This section describes the e-mail notifications sent by AM/NS Calvert – SRM Bid Platform and the action required in each case.

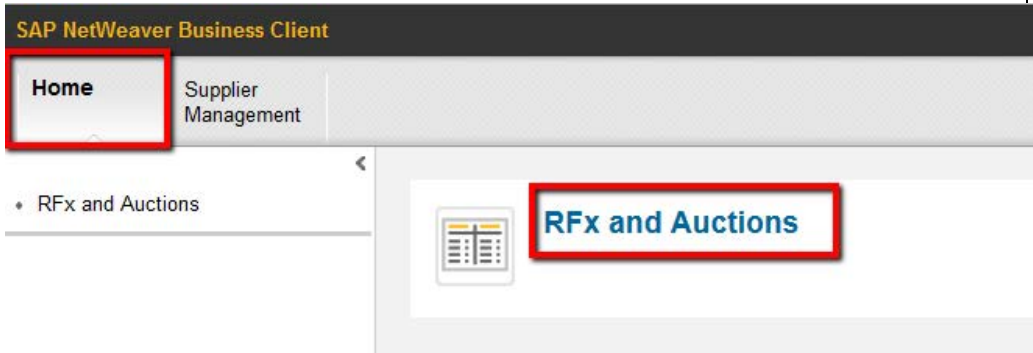
- Supplier has been invited to a new RFQ
- AM/NS Calvert changed an existing RFQ
- Supplier quote has been returned
- Supplier quote has been rejected

<p>Supplier has been invited to a new RFQ</p> <p>The supplier will receive an e-mail with the most relevant information to identify the RFQ in the system.</p> <p>Search for the RFQ using the highlighted number.</p> <p>The quote must be created before the date and time indicated in the submission deadline.</p>	<p>Subject: RFx 3000000060 from AM/NS Calvert LLC</p> <p>John Smith, You are invited to participate in the above referenced RFx 3000000060 - LEANDROG 10/21/2016 09:58:54</p> <p>Submission deadline: 10/25/2016 08:00:00</p> <p>You can find more information on our website: https://srm.calvert.arcelormittalusa.com/sellside</p> <p>Purchasing AM/NS Calvert LLC</p> <p>Do not reply to this message. If you have questions or difficulty using this application, please contact AM/NS Calvert via e-mail at AMNS_SupplierTechSupport@ArcelorMittal.com. For urgent issues call AM/NS Calvert technical support at 1-866-377-7754.</p>
<p>AM/NS Calvert changed an existing RFQ</p> <p>It is recommended to review the entire RFQ for further details.</p> <p>If quote has already been sent, then AM/NS Calvert may return the quote for changes. A notification will be sent if the quote has been returned.</p> <p>Check the topic "1.3.6. Editing an Offer" for details on changing the quote.</p>	<p>Subject: RFx 3000000064 from AM/NS Calvert LLC</p> <p>John Smith, The following RFx was changed: 3000000064 - LEANDROG 10/24/2016 16:32</p> <p>Submission deadline: 10/28/2016 17:20:00</p> <p>You can find more information on our website: https://srm.calvert.arcelormittalusa.com/sellside</p> <p>Purchasing AM/NS Calvert LLC</p> <p>Do not reply to this message. If you have questions or difficulty using this application, please contact AM/NS Calvert via e-mail at AMNS_SupplierTechSupport@ArcelorMittal.com. For urgent issues call AM/NS Calvert technical support at 1-866-377-7754.</p>

<p>Supplier quote has been returned</p> <p>In case of relevant changes to the RFQ, AM/NS Calvert may require changes in the quote and send it back to the supplier.</p> <p>The reason the quote has been returned will be described in the rejection reason of the first item.</p> <p>Check the topic 1.3.7. Viewing the status of the Offer for further details on how to view the rejection reason then 1.3.6. Editing an Offer for details on changing the quote.</p>	<p>Subject: RFx Response Number 5000000098 from AM/NS Calvert</p> <p>Your RFx response: 5000000098 LEANDROG 10/21/2016 09:58:54 was returned to you.</p> <p>You now have the opportunity to edit your RFx response.</p> <p>Purchasing AM/NS Calvert LLC</p> <p>Do not reply to this message. If you have questions or difficulty using this application, please contact AM/NS Calvert via e-mail at AMNS_SupplierTechSupport@ArcelorMittal.com. For urgent issues call AM/NS Calvert technical support at 1-866-377-7754.</p>
<p>Supplier quote has been rejected</p> <p>This notification will be sent if all items have been rejected by AM/NS Calvert.</p> <p>Check the topic 1.3.7. Viewing the status of the Offer for further details on how to view the rejection reason. When a quote has been rejected each item can have a different rejection reason.</p>	<p>Subject: RFx Response Number 5000000098 from AM/NS Calvert</p> <p>John Smith, Your RFx response: 5000000098 - LEANDROG 10/21/2016 09:58:54 was rejected.</p> <p>Purchasing AM/NS Calvert LLC</p> <p>Do not reply to this message. If you have questions or difficulty using this application, please contact AM/NS Calvert via e-mail at AMNS_SupplierTechSupport@ArcelorMittal.com. For urgent issues call AM/NS Calvert technical support at 1-866-377-7754.</p>

1.2.2. Searching for an RfX

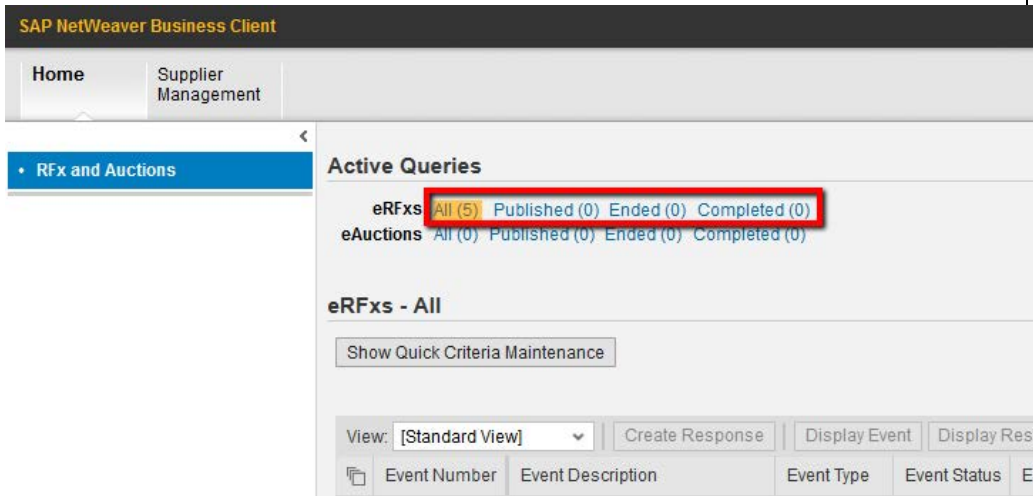
In the initial screen click on “Home” then click the link “RFx and Auctions”.



The RFx search options will be displayed. The following queries are available:

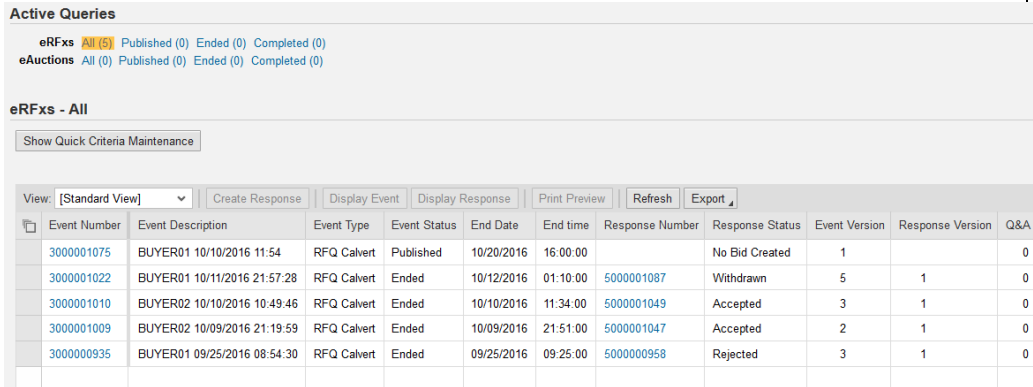
- All** – All RFx are listed
- Published** – Only RFx that have not reached the submission deadline.
- Ended** – RFx that have reached the submission deadline
- Completed** – RFx that have been completed by the BUYER. No further actions are expected.

Important: The indicated quantity of RFx in each query is updated only after you clicked the query.



The available RFx will be displayed according to the selected query.

In this example, the query All has been selected, therefore all statuses are relevant.



Event Number	Event Description	Event Type	Event Status	End Date	End time	Response Number	Response Status	Event Version	Response Version	Q&A
3000001075	BUYER01 10/10/2016 11:54	RFQ Calvert	Published	10/20/2016	16:00:00		No Bid Created	1		0
3000001022	BUYER01 10/11/2016 21:57:28	RFQ Calvert	Ended	10/12/2016	01:10:00	5000001087	Withdrawn	5	1	0
3000001010	BUYER02 10/10/2016 10:49:46	RFQ Calvert	Ended	10/10/2016	11:34:00	5000001049	Accepted	3	1	0
3000001009	BUYER02 10/09/2016 21:19:59	RFQ Calvert	Ended	10/09/2016	21:51:00	5000001047	Accepted	2	1	0
3000000935	BUYER01 09/25/2016 08:54:30	RFQ Calvert	Ended	09/25/2016	09:25:00	5000000958	Rejected	3	1	0

In order to narrow the search, click the button “Show Quick Criteria Maintenance”.

Home Supplier Management

• RFX and Auctions

Active Queries

eRFxs **All (5)** Published (0) Ended (0) Completed (0)
eAuctions All (0) Published (0) Ended (0) Completed (0)

eRFxs - All

Show Quick Criteria Maintenance

View: [Standard View] Create Response Display Event Display F

It is recommended to type the RFQ number received by e-mail and then click the apply button to search for a specific document.

The other fields in the search criteria can be used as well in case you are not searching for a specific RFQ.

Active Queries

eRFxs **All (5)** Published (0) Ended (0) Completed (0)
eAuctions All (0) Published (0) Ended (0) Completed (0)

eRFxs - All

Hide Quick Criteria Maintenance

Event Number: = 3000001075 To

Event Status:

Creation Date: To

Deadline Date Flag:

Status:

Response Timeframe:

Apply Clear

The list with RFQs will be filtered according to the search criteria.

eRFxs **All (1)** Published (0) Ended (0) Completed (0)
eAuctions All (0) Published (0) Ended (0) Completed (0)

eRFxs - All

Hide Quick Criteria Maintenance

Event Number: = 3000001075 To

Event Status:

Creation Date: To

Deadline Date Flag:

Status:

Response Timeframe:

Apply Clear

View: [Standard View] Create Response Display Event Display Response Print Preview Refresh Export

Event Number	Event Description	Event Type	Event Status	End Date	End time	Response Number	Response Status
3000001075	BUYER01 10/10/2016 11:54	RFQ Calvert	Published	10/20/2016	16:00:00		No Bid Created

1.2.3. Viewing an RFx

Click the RFQ number or select the line and click the button “Display Event”.

Refer to the topic [1.2.2. Searching for an RFx](#) for further details on how to search for a RFQ.

Status:

Response Timeframe:

Apply Clear

View: [Standard View] Create Response Display Event Display Response Print Preview

Event Number	Event Description	Event Type	Event Status	End Date	End time	Response
3000001075	BUYER01 10/10/2016 11:54	RFQ Calvert	Published	10/20/2016	16:00:00	

The RFQ will be displayed in a new window.

Display RFx: 3000001075

Print Preview Close Do Not Participate Tentative Create Response Questions and Answers (0) Export

Number 3000001075 Name BUYER01 10/10/2016 11:54 Status Published Start Date End Date 10/20/2016 16:00:00 CST Remaining Time

RFX Information Items Notes and Attachments Terms of RFX

RFX Parameters Questions Notes and Attachments

RFX Number: 3000001075

Start Date: 10/20/2016 00:00:00

* Submission Deadline: 10/20/2016 16:00:00

Opening Date: 10/20/2016 16:00:00

End of Binding Period: 10/20/2016 16:00:00

Currency: USD

The tab “Questions” contains the questions made by the buyer.

Display RFx: 3000001075

Print Preview Close Do Not Participate Tentative Create Response Questions and Answers (0) Export

Number 3000001075 Name BUYER01 10/10/2016 11:54 Status Published Start Date End Date 10/20/2016 16:00:00 CST Remaining Time 0 Days 0

RFX Information Items Notes and Attachments Terms of RFX

RFX Parameters Questions Notes and Attachments

Question

Reply

* Supplier has any quality certificate: Yes No

Comment

The tab “Notes and Attachments” contains texts added to the header of the RFQ.

RFX Information Items Notes and Attachments Terms of RFX

RFX Parameters Questions **Notes and Attachments**

▼ Notes

Clear

Category	Description
Header text	RFQ detailed information will be added to this text. E...
Pricing types	-Empty-
Deadlines	-Empty-
Terms of delivery	-Empty-
Shipping instructions	-Empty-
Terms of payment	-Empty-

▼ Attachments

Add Attachment Edit Description Versioning Delete Create Profile Filter Settings

Category	Description	File Name	Version	Processor	Checked Out	Type	Size (KB)	Changed by	Changed on
The table does not contain any data									

A short description of the text is displayed. Click the link to open the full content.

The texts with no content will have the word “-Empty-” displayed.

RFX Parameters Questions **Notes and Attachments**

▼ Notes

Clear

Category	Description
Header text	RFQ detailed information will be added to this text. E...
Pricing types	-Empty-

A new window will be displayed with the full content of the text.

Click the button “Cancel” to close the window.

Show Header text

Header text: RFQ detailed information will be added to this text.

E.g. The materials should have the same specifications contained in the attached documents. Carefully review and, in case of differences, propose an alternative or substitute item.

Cancel

The tab “Notes and Attachments” has an overview of all texts and attachments in the RFQ.

The column “Assigned To” indicates if the note or attachment is related to the entire RFQ or to a specific item.

Display RFX: 3000001075

Print Preview Close Do Not Participate Tentative Create Response Questions and Answers (0) Export

Number 3000001075 Name BUYER01 10/10/2016 11:54 Status Published Start Date End Date 10/20/2016 16:00:00 CST Remaining Time 0 Days 02:22

RFX Information Items **Notes and Attachments** Terms of RFX

▼ Notes

Add Clear

Assigned To	Category	Text Preview
Document ...	Header text	RFQ detailed information will be added to this text. E...
Item01 ...	Material PO text	The electronic variable speed drive motors in the select...
Item01 ...	Delivery Text	All standard deliveries of spare parts and materials to ...
Item02 ...	Material PO text	"CYLINDER, HYDRAULIC:" DIAMETER PISTON: 125mm DIAMETER ...

▼ Attachments

Add Attachment Edit Description Versioning Delete Create Qualification Profile

Assigned To	Category	Description	File Name	Version	Processor	Checked Out	Type	Size (K)
Position01 ...	Standard Attachment	Acessories	Acessories.pdf	1			pdf	89
Position01 ...	Standard Attachment	Specification	Specification.PDF	1			pdf	379
Position01 ...	Standard Attachment	Technical details	Ovako.pdf	1			pdf	126
Position02 ...	Standard Attachment	Specification	Specification.PDF	1			pdf	379

The tab “Terms of RFx” contains the terms and conditions for that RFx.

Use the scroll bar in the right corner to view the full content of the terms.

Notes and Attachments **Terms of RFx**

Legal Disclaimer: This is a Request for Quotation only. Request for Quotation or any related communication is for information and discussion purposes only and shall not be treated as a contract, an offer or acceptance of an offer to enter into a contract, an amendment to an existing contract, or as a waiver of any rights or benefits under an existing contract. Neither ArcelorMittal USA Holdings LLC nor its affiliates will have a legally binding obligation with respect to the subject matter of this Request for Quotation unless and until it has been memorialized in a Purchase Order or contract signed by an authorized company representative or an electronically issued purchase order.

INSTRUCTIONS FOR RESPONDING TO REQUESTS FOR QUOTE (RFQ):

Carefully review all instructions for quotations submitted in response to this request for quotation (RFQ). Failure to comply with these requirements may result in disqualification of your bid.

Please note the following:

I. BASIC REQUIREMENTS FOR QUOTATIONS

All quotations submitted in response to this RFQ shall be submitted to the Buyer only via SRM. All quotations submitted shall reference the AM/NS Calvert RFQ number and the AM/NS Material Number for each item(s).

Unless otherwise specified, all prices shall be fixed firm and not subject to escalation. Prices shall be inclusive of contributions, transport, customs, duties, templates, insurances, insurance for transport, loading and unloading, engineering and all other costs incurred by Seller in fulfilling the requirements up to and including Goods' delivery. All prices shall be inclusive of all taxes EXCEPT applicable State of Alabama or Mobile County sales and use tax which is remitted by Buyer per State of Alabama Direct Pay Permit (Permit No. SDP-R00889624). Under no circumstances shall VAT or sales and use tax be added to the price unless specifically listed as a separate line item.

Pricing shall include use rights to Seller's documents and any software embedded in any goods, including third party intellectual property unless expressly stated.

The items tab displays the requirements from AM/NS Calvert.

Click the link in the “Line Number” column or select the line then click the button display to “Details” to display the item details.

RFx Information **Items** Notes and Attachments Terms of RFx

Details Add Line Add Subline ↑ ↓ Cut Copy Paste Delete Delete & Save

Line Number	Item Type	Product ID	Description
0001	Material	1300000020	"GEARMOTOR:HELICAL WORM,PWR0.55kW"
0002	Material	1300000036	"SHAFT:OUTPUT,42CrMo4+QT,278mm,540mm"

In the tab “Item Data” you can review the basic information of the requested item.

The most relevant fields have been highlighted:
Item Description, required quantity and expected delivery date.

The “Allow RFx Response” Modification indicates that the item allows alternatives, substitutes or supplements.

Item Data Questions Notes and Attachments Subcontracting

Identification

Product ID: 1300000020

Description: "GEARMOTOR:HELICAL WORM,PWR0.55kW"

Revision Level:

Product Category: 450902

Lot:

Allow RFx Response Modification: ☒

Further Properties

Order as direct material: ☐

Unloading Point: CRM-A01

Unloading Point Description: Northeast PLTCM Scrap Container 1

Currency, Values and Pricing

Required Quantity: 320 each

Service and Delivery

Delivery Date / Time: 11/30/2016 00:00:00

The tab “Questions” contains specific questions added by the purchaser for that particular item.

The tab “Notes and Attachments” contains the detailed texts with requirements and attachments with specifications or drawings for that particular item.

The item requirements will be detailed in the “Material PO text” or “Item Text”.

NOTE: Review all text categories for complete information

Click the link in text name to open the details of the text.

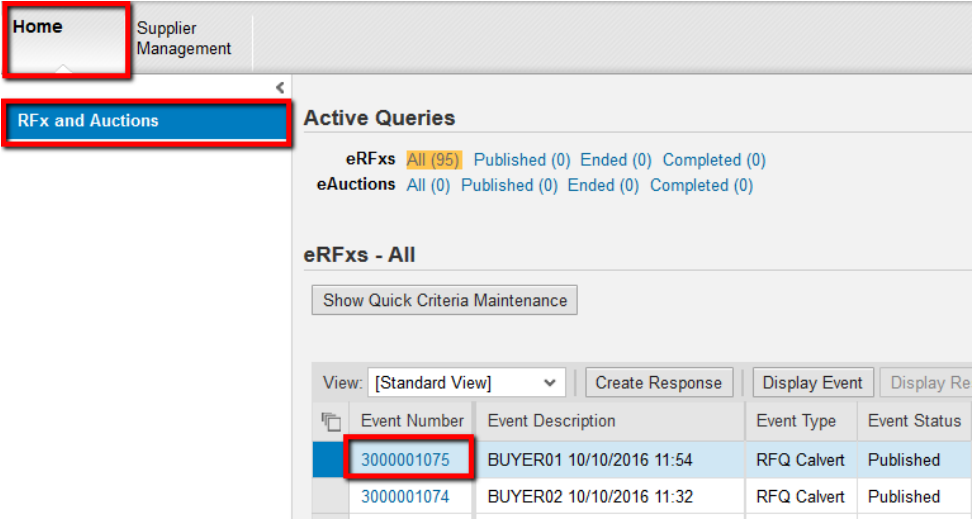
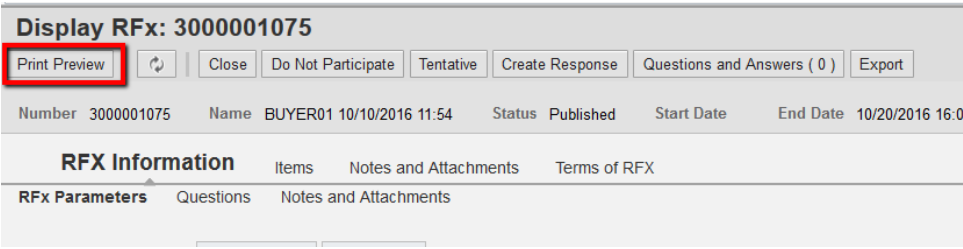
A new window will be opened with the full content of the text.

Click the button “Cancel” to close the window.

The attachments can be downloaded by clicking the file description.

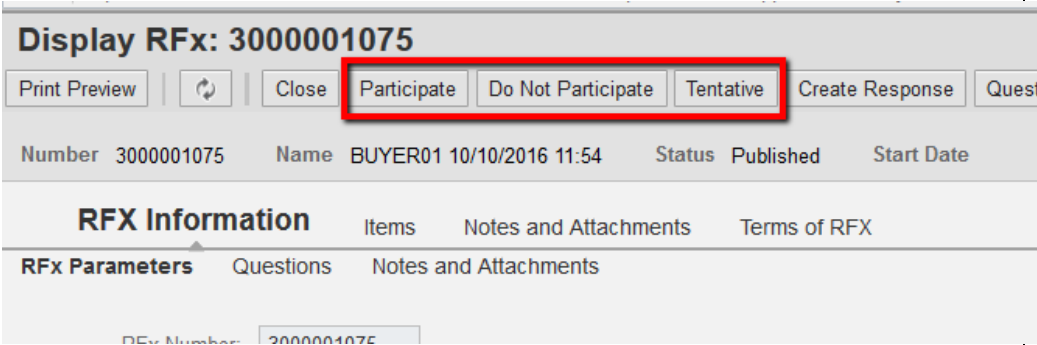
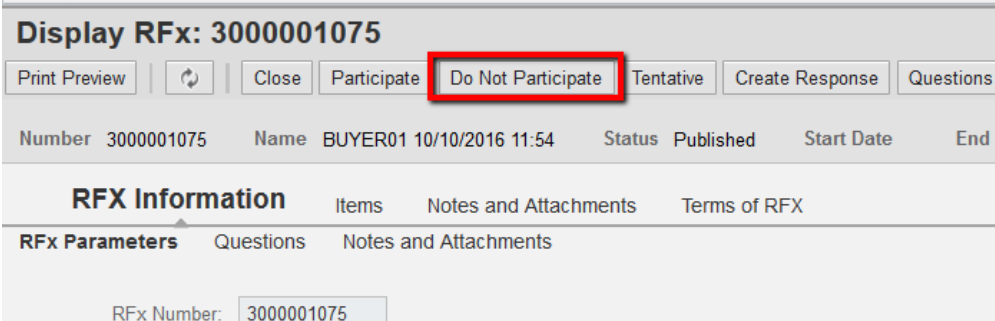
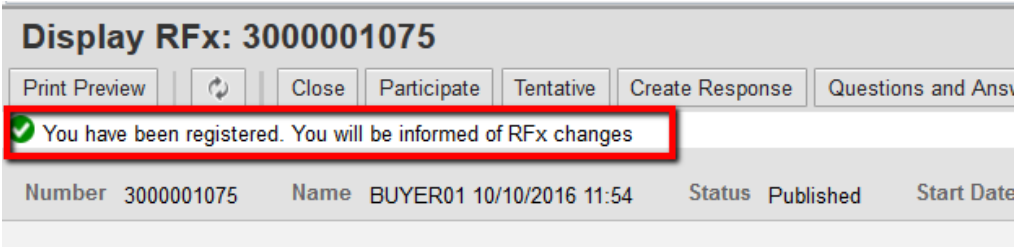
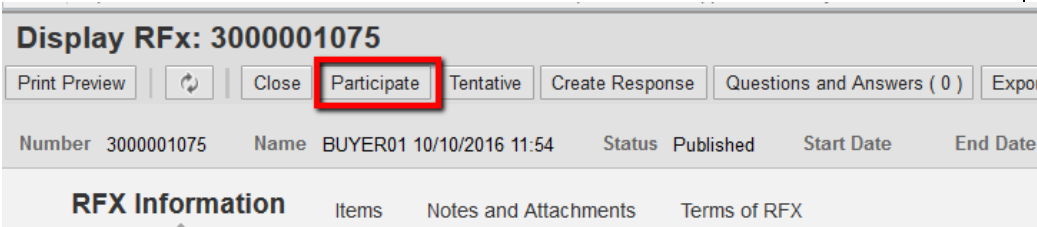
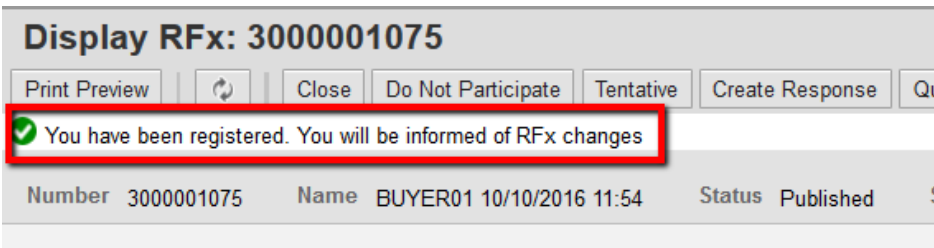
▼ Attachments						
Add Attachment Edit Description Versioning Delete Create Profile						
	Category	Description	File Name	Version	Processor	Checked
	Standard Attachment	Acessories	Acessories.pdf	1		<input type="checkbox"/>
	Standard Attachment	Specification	Specification.PDF	1		<input type="checkbox"/>
	Standard Attachment	Technical details	Ovako.pdf	1		<input type="checkbox"/>

1.2.4. Downloading a PDF version of the RFx

<p>Open the RFx details by clicking the RFx number.</p>																							
<p>Click the button "Print Preview".</p>																							
<p>A PDF file with the RFx data will be generated.</p>	<div data-bbox="507 1227 743 1294"> <p>AM/NS Calvert LLC P.O. Box 456 Calvert, AL 36513</p> </div> <div data-bbox="507 1357 711 1458"> <p>Vendor Address: Alabama Engineering Inc. Paysphere Circle Chicago IL 60674 US</p> </div> <div data-bbox="507 1491 663 1592"> <p>Plant Address: AM/NS Calvert LLC 1 AM/NS Way Calvert, AL 36513 US</p> </div> <div data-bbox="1129 1211 1430 1227"> <p>RFQ Number 3000001075 Version 1 Page 1 of 3</p> </div> <div data-bbox="1201 1256 1385 1335"> <p>AM/NS CALVERT</p> </div> <table border="1" data-bbox="970 1357 1453 1648"> <thead> <tr> <th colspan="2">Request For Quotation</th></tr> </thead> <tbody> <tr> <td>Document Number</td><td>3000001075</td></tr> <tr> <td>Date</td><td>10/20/2016</td></tr> <tr> <td>Vendor No.</td><td>1000005</td></tr> <tr> <td>Buyer</td><td>Mary Bryars</td></tr> <tr> <td>Phone</td><td>251-289-3133</td></tr> <tr> <td>Email:</td><td>Mary.Bryars@arcelormittal.com</td></tr> <tr> <td>Quote Due Date</td><td>10/20/2016</td></tr> <tr> <td>Delivery/Incoterms</td><td>FOB CALVERT</td></tr> <tr> <td>Payment Terms</td><td>Z001 Cash against documents</td></tr> <tr> <td>Pricing Method</td><td>N/A - Not Applicable</td></tr> </tbody> </table> <p data-bbox="507 1675 855 1693">RFQ detailed information will be added to this text.</p> <p data-bbox="507 1720 1445 1756">E.g. The materials should have the same specifications contained in the attached documents. Carefully review and, in case of differences, propose an alternative or substitute item.</p>	Request For Quotation		Document Number	3000001075	Date	10/20/2016	Vendor No.	1000005	Buyer	Mary Bryars	Phone	251-289-3133	Email:	Mary.Bryars@arcelormittal.com	Quote Due Date	10/20/2016	Delivery/Incoterms	FOB CALVERT	Payment Terms	Z001 Cash against documents	Pricing Method	N/A - Not Applicable
Request For Quotation																							
Document Number	3000001075																						
Date	10/20/2016																						
Vendor No.	1000005																						
Buyer	Mary Bryars																						
Phone	251-289-3133																						
Email:	Mary.Bryars@arcelormittal.com																						
Quote Due Date	10/20/2016																						
Delivery/Incoterms	FOB CALVERT																						
Payment Terms	Z001 Cash against documents																						
Pricing Method	N/A - Not Applicable																						

Item	Material	Material Description	Quantity	UM	Quoted Price
01	1300000020	"GEARMOTOR:HELICAL WORM,PWR0.55kW"	320	EA	_____
<p>The electronic variable speed drive motors in the selection tables, comprising a geared motor and an 8200 motec frequency inverter, are listed for a rated point of 50 Hz and reference points of 5 Hz - 14.5 Hz - 20 Hz (30 Hz for motor frame size 080C42) and 87 Hz.</p> <p>In the power range between 3 and 7.5 kW on motors with integral fans, you may need to take into account additional current derating of the 8200 motec (see chapter 8200 motec – Basic inverters).</p> <p>If you are using the 8200 motec fan module E82ZMV or a separate fan, current derating is not required.</p> <p>All standard deliveries of spare parts and materials to the Cold Strip Mill will be received at CSM-B25, the roll up door entry to Motor Room #3. All paperwork should be taken to B29. Forklift service and a 90 MTon overhead crane will be available at this location. Standard receiving hours of operation will be between the hours of 7:00 AM and 4:00 PM, Monday-Friday. Unloading service will not be provided at other times. No standard delivery T-slots should be issued for other days or times. No standar</p> <p>Any requests for emergency deliveries or Priority 1 material should contain the name and contact information of the requestor as well as the requested delivery point. Under those conditions, alternate delivery locations will be approved.</p> <p>In the case of office supplies, cleaning products, or other items specifically addressed to Jennifer Jackson, Administrative Assistant, or other HSM Management directly, these deliveries should be made to the CSM Social Building and handled as US</p>					

1.2.5. Indicating your intention of participating of a RFx

<p>When the supplier is invited to a RFQ, it is AM/NS Calvert's expectation to receive a quote.</p> <p>If, for some reason, the quote will not be sent, indicate your intention to the purchaser by selecting one of the intention buttons available in the RFQ.</p>	 <p>The screenshot shows the 'Display RFx: 3000001075' interface. At the top, there are buttons: 'Print Preview', a refresh icon, 'Close', 'Participate' (highlighted with a red box), 'Do Not Participate', 'Tentative', 'Create Response', and 'Questions'. Below these buttons is a table with columns: 'Number' (3000001075), 'Name' (BUYER01 10/10/2016 11:54), 'Status' (Published), and 'Start Date'. Underneath is a section titled 'RFX Information' with tabs for 'RFX Parameters', 'Questions', and 'Notes and Attachments'. The 'RFX Parameters' tab is active, showing 'RFX Number: 3000001075'.</p>
<p>Click the "Do Not Participate" button.</p>	 <p>The screenshot shows the 'Display RFx: 3000001075' interface. At the top, there are buttons: 'Print Preview', a refresh icon, 'Close', 'Participate', 'Do Not Participate' (highlighted with a red box), 'Tentative', 'Create Response', and 'Questions'. Below these buttons is a table with columns: 'Number' (3000001075), 'Name' (BUYER01 10/10/2016 11:54), 'Status' (Published), 'Start Date', and 'End Date'. Underneath is a section titled 'RFX Information' with tabs for 'RFX Parameters', 'Questions', and 'Notes and Attachments'. The 'RFX Parameters' tab is active, showing 'RFX Number: 3000001075'.</p>
<p>A confirmation message will be displayed.</p>	 <p>The screenshot shows the 'Display RFx: 3000001075' interface. At the top, there are buttons: 'Print Preview', a refresh icon, 'Close', 'Participate', 'Tentative', 'Create Response', and 'Questions and Answers'. Below these buttons is a confirmation message: 'You have been registered. You will be informed of RFx changes' (highlighted with a red box and a green checkmark icon). Below the message is a table with columns: 'Number' (3000001075), 'Name' (BUYER01 10/10/2016 11:54), 'Status' (Published), and 'Start Date'.</p>
<p>The intention can be reverted any time before the submission deadline.</p> <p>Click the button "Participate".</p>	 <p>The screenshot shows the 'Display RFx: 3000001075' interface. At the top, there are buttons: 'Print Preview', a refresh icon, 'Close', 'Participate' (highlighted with a red box), 'Tentative', 'Create Response', 'Questions and Answers (0)', and 'Export'. Below these buttons is a table with columns: 'Number' (3000001075), 'Name' (BUYER01 10/10/2016 11:54), 'Status' (Published), 'Start Date', and 'End Date'. Underneath is a section titled 'RFX Information' with tabs for 'RFX Parameters', 'Items', 'Notes and Attachments', and 'Terms of RFX'. The 'RFX Parameters' tab is active.</p>
<p>A success message will be displayed.</p>	 <p>The screenshot shows the 'Display RFx: 3000001075' interface. At the top, there are buttons: 'Print Preview', a refresh icon, 'Close', 'Do Not Participate', 'Tentative', 'Create Response', and 'Questions'. Below these buttons is a success message: 'You have been registered. You will be informed of RFx changes' (highlighted with a red box and a green checkmark icon). Below the message is a table with columns: 'Number' (3000001075), 'Name' (BUYER01 10/10/2016 11:54), 'Status' (Published), and 'Start Date'.</p>

1.3. Submitting an Offer

1.3.1. Creating an offer

Search for the RfX then select the line and click the button "Create Response".

Home Supplier Management

RfX and Auctions

Active Queries

eRFxs All (95) Published (0) Ended (0) Completed (0)

eAuctions All (0) Published (0) Ended (0) Completed (0)

eRFxs - All

Show Quick Criteria Maintenance

View: [Standard View] Create Response Display Event Display Response Print Preview

Event Number	Event Description	Event Type	Event Status	End Date	End time
3000001075	BUYER01 10/10/2016 11:54	RFQ Calvert	Published	10/20/2016	18:00:00
3000001074	BUYER02 10/10/2016 11:32	RFQ Calvert	Published	11/11/2016	18:00:00

The response can also be created from the RfX application. If you have the RfX opened, the button "Create Response" will be available.

Display RfX: 3000001075

Print Preview Close Do Not Participate Tentative Create Response Questions and Answers (0)

Number 3000001075 Name BUYER01 10/10/2016 11:54 Status Published Start Date End Date

Owner Guedes Leandro

RfX Information Items Notes and Attachments Terms of RfX

RfX Parameters Questions Notes and Attachments

A new window will be opened with the RfX Response.

A new number will be assigned to your response.

Create RfX Response: 5000001152

Submit Read Only Print Preview Check Close Save Export Import Questions and Answers (0)

Number 5000001152 RfX Number 3000001075 Status In Process Submission Deadline 10/20/2016 18:00:00

Remaining Time 0 Days 01:35:53 RfX Owner Guedes Leandro Total Value 0.00 USD

RfX Information Items Notes and Attachments Summary Tracking

Basic Data Questions Notes and Attachments

Event Parameters

Currency: United States Dollar Incoterm: FOB

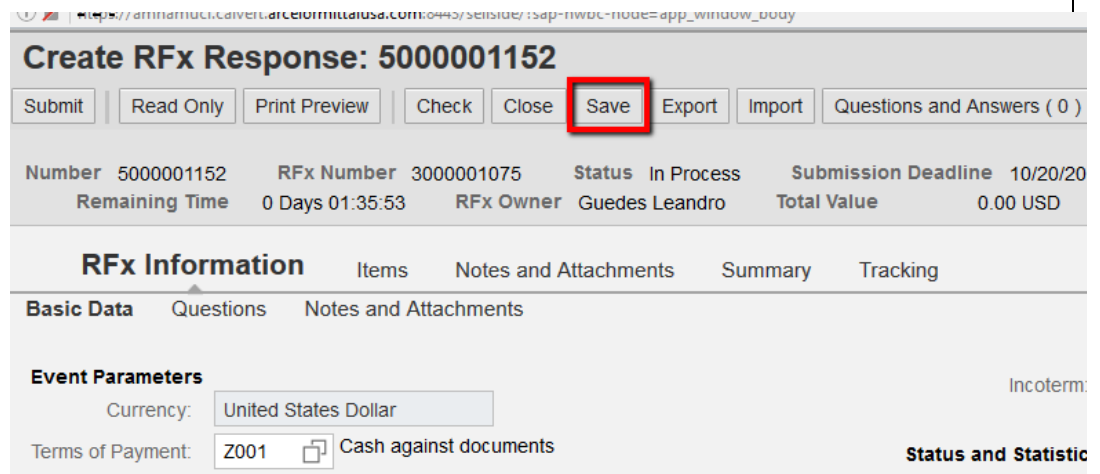
Terms of Payment: Z001 Cash against documents Status and Statistics

Created On: 10/20

The response can be saved at any time by clicking the button "Save".

The changes will be saved and you can continue from the exact point where you stopped your quote.

Important: The button "Save" does not send the response to AM/NS Calvert. The response or any change to a response can be sent to AM/NS Calvert only by clicking the button "Submit".



Create RFX Response: 5000001152

Submit | Read Only | Print Preview | Check | Close | **Save** | Export | Import | Questions and Answers (0)

Number	5000001152	RFX Number	3000001075	Status	In Process	Submission Deadline	10/20/20
Remaining Time	0 Days 01:35:53	RFX Owner	Guedes Leandro	Total Value	0.00 USD		

RFX Information | Items | Notes and Attachments | Summary | Tracking

Basic Data | Questions | Notes and Attachments

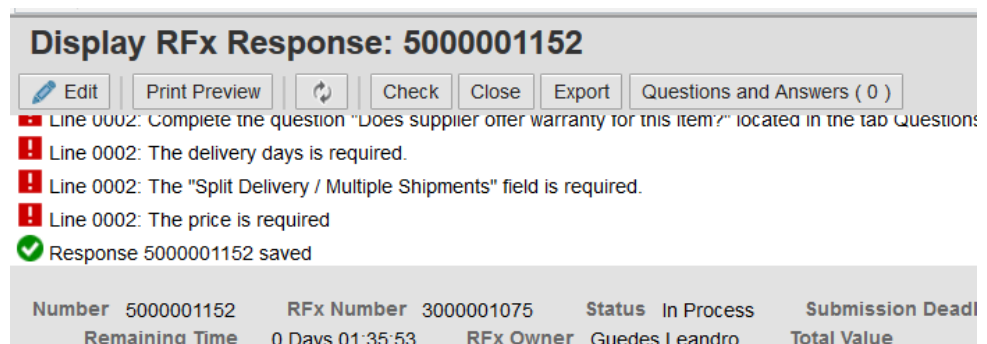
Event Parameters

Currency: United States Dollar

Terms of Payment: Z001 Cash against documents

Status and Statistics

After clicking the save button, the error message, if any, will be displayed together with a success message.



Display RFX Response: 5000001152

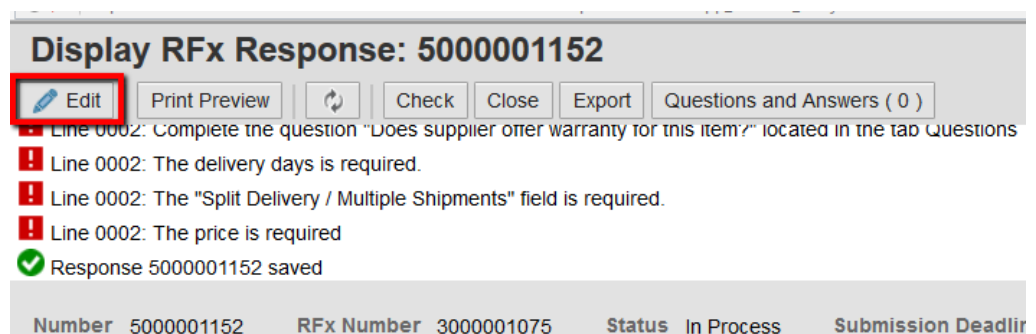
Edit | Print Preview | Check | Close | Export | Questions and Answers (0)

- Line 0002: Complete the question "Does supplier offer warranty for this item?" located in the tab Questions
- Line 0002: The delivery days is required.
- Line 0002: The "Split Delivery / Multiple Shipments" field is required.
- Line 0002: The price is required
- Response 5000001152 saved

Number	5000001152	RFX Number	3000001075	Status	In Process	Submission Deadline	10/20/20
Remaining Time	0 Days 01:35:53	RFX Owner	Guedes Leandro	Total Value	0.00 USD		

Click the button "Edit" to switch back to change mode and continue processing the RFX Response.

If you have closed the RFX Response window then refer to section [1.3.6 Editing an Offer](#).

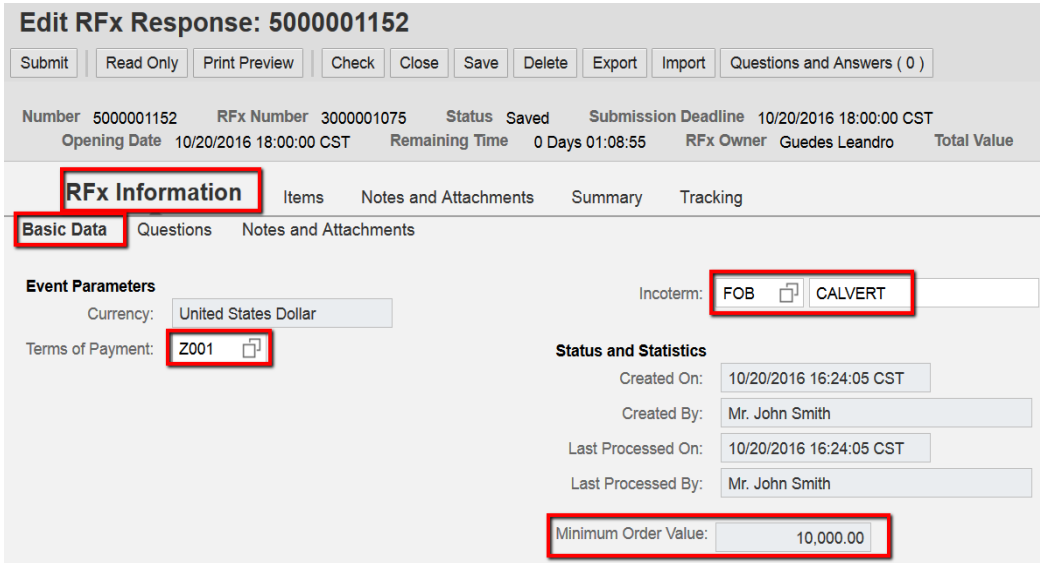
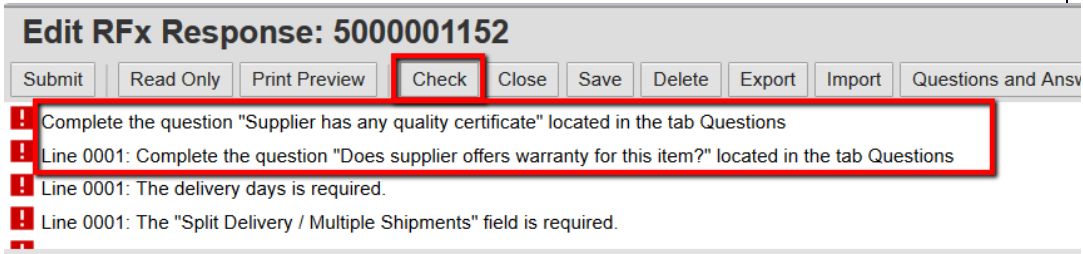
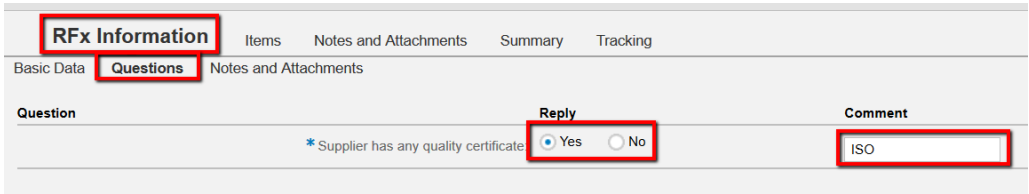
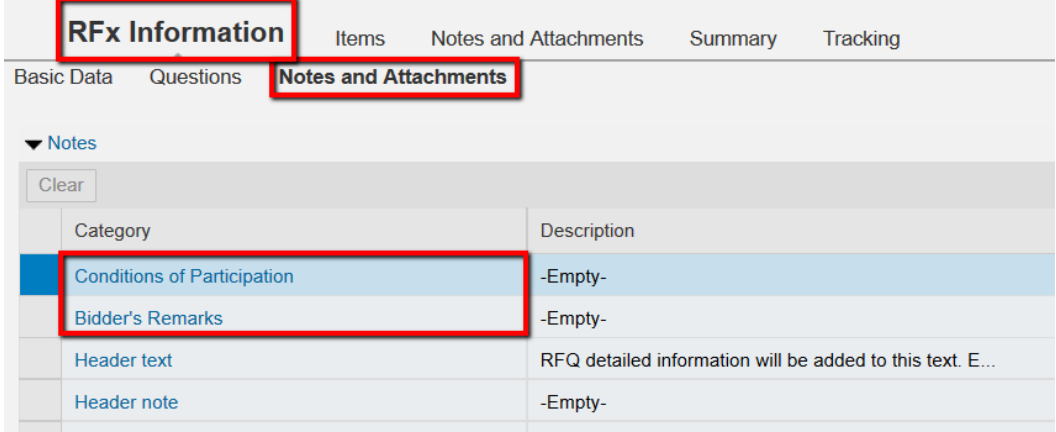


Display RFX Response: 5000001152

Edit | Print Preview | Check | Close | Export | Questions and Answers (0)

- Line 0002: Complete the question "Does supplier offer warranty for this item?" located in the tab Questions
- Line 0002: The delivery days is required.
- Line 0002: The "Split Delivery / Multiple Shipments" field is required.
- Line 0002: The price is required
- Response 5000001152 saved

Number	5000001152	RFX Number	3000001075	Status	In Process	Submission Deadline	10/20/20
Remaining Time	0 Days 01:35:53	RFX Owner	Guedes Leandro	Total Value	0.00 USD		

<p>In tab “RFx Information”, the payment terms and incoterms should be informed.</p> <p>The proposed payment terms and incoterms in the RFx will be displayed by default.</p> <p>The minimum order value shows the minimum order that the bidder requires for a purchase order.</p>	
<p>Click the button “Check” to review all mandatory information required before submitting the response.</p>	
<p>The “Complete the question” message indicates that you should answer the questions located in tab “Questions”.</p> <p>Answer the question and type a comment if necessary.</p> <p>If the line number is indicated, then the question is located in the indicated items e.g. Line 0001.</p>	
<p>The tab “Notes and Attachments” contains texts from the requirements in the RFx.</p> <p>You can add comments to the following texts: Conditions of Participation Bidder’s Remarks</p>	

To add your comments click the text name.

RFx Information Items Notes and Attachments Summary Tracking

Basic Data Questions **Notes and Attachments**

▼ Notes

Clear

Category	Description
Conditions of Participation	-Empty-
Bidder's Remarks	-Empty-
Header text	RFQ detailed information will be added to t

A new window will be opened. Type the text and click the button 'Ok'.

Add Bidder's Remarks ☐ ×

Bidder's Remarks:

The text will be transferred to the RFx Response.

Number 5000001152 RFx Number 3000001075 Status Saved Submission Deadline 10/20/2016 18:00:00 CST C
Remaining Time 0 Days 00:37:41 RFx Owner Guedes Leandro Total Value 0.00 USD

RFx Information Items Notes and Attachments Summary Tracking

Basic Data Questions **Notes and Attachments**

▼ Notes

Clear

Category	Description
Conditions of Participation	-Empty-
Bidder's Remarks	Bidder comments and considerations regarding the quote s...
Header text	RFQ detailed information will be added to this text. E...
Header note	-Empty-

The items tab lists the requested items in the RFx.

The price should be informed in the column "Price".

The submitted quantity should only be changed if the requested quantity is less than the lot size for that item.

The "No Bid" checkbox should be used if you are not submitting a quote for that specific item.

Line Number	Description	Variant	Item Type	Product ID	Category Description	Required Quantity	Submitted Quantity	Unit	No Bid	Price	Currency
0001	"GEARMOTOR:HELICAL WORM,PWR0...		Material	1300000020	Hydraulic cylinders	320	320	EA	<input type="checkbox"/>	0.00	USD
0002	"SHAFT:OUTPUT,42CrMo4+QT,278mm, ...		Material	1300000036	Hydraulic cylinders	258	258	EA	<input type="checkbox"/>	0.00	USD

The columns to the right indicate the currency, expected delivery date, total value of the item (price * quantity),

Price	Currency	Price Per	Delivery Date	Total Value	RFx / Response	RFx / Response
0.00	USD	1	On 11/30/2016	0.00	3/ 0	2/ 0
0.00	USD	1	On 11/30/2016	0.00	1/ 0	1/ 0

The quantity of attachments and notes is indicated in the last two columns.

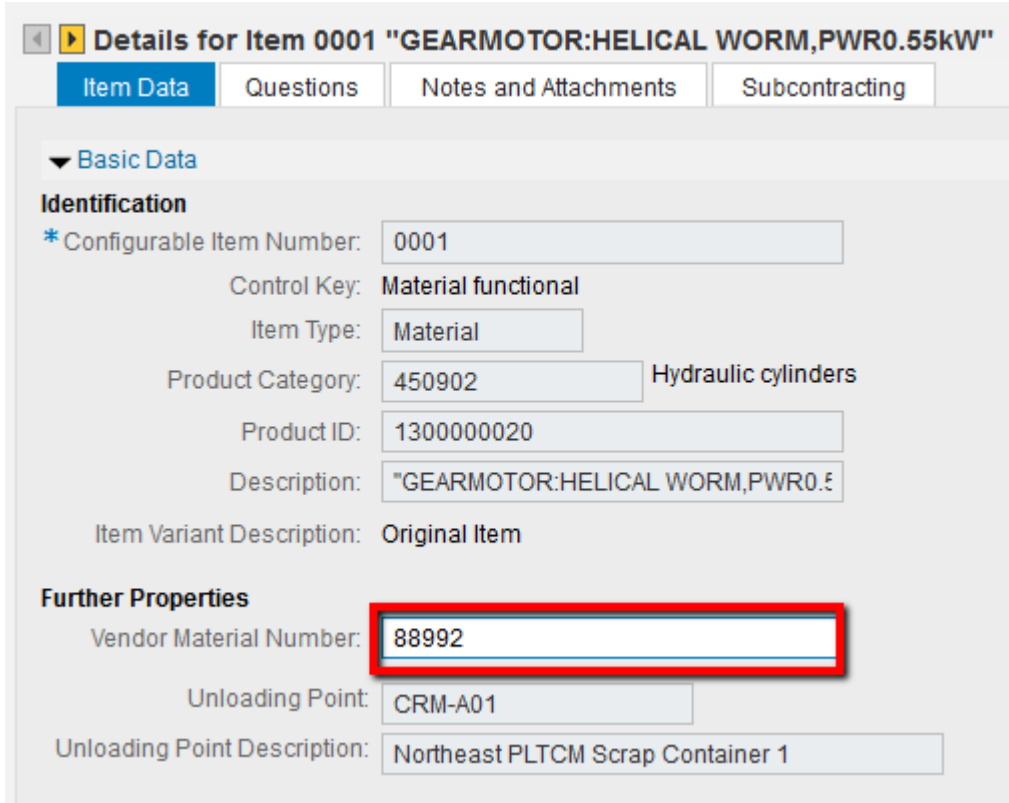
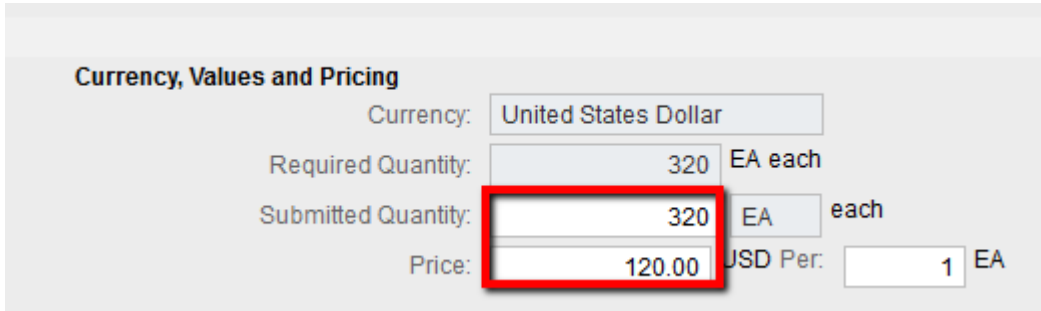
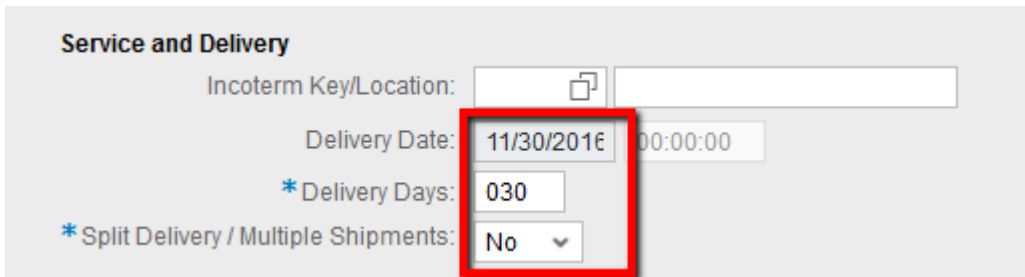
The numbers on the left of each column indicates how many attachments/texts have been added to the requirement by AM/NS Calvert. The number on the right indicates how many texts and attachments the supplier added to the response.

Click the links to quickly navigate to the notes and attachments section of each item.

RFx / Response	RFx / Response
3/ 0	2/ 0
1/ 0	1/ 0

To open the details of each item, click the link in the "Line Number" or select the line and click the button "Details".

Line Number	Description	Variant	Item Type	Product ID	Cat	Des
0001	"GEARMOTOR:HELICAL WORM,PWR0...		Material	1300000020	Hyd	
0002	"SHAFT:OUTPUT,42CrMo4+QT,278mm, ...		Material	1300000036	Hyd	

<p>The details section will be displayed.</p> <p>This section contains basic data of the item like description, category and AM/NS Calvert product ID (material number).</p> <p>It is recommended that the vendor material number be indicated for reference in the highlighted field.</p>	
<p>The quoted quantity and price can be changed in this section.</p> <p>The submitted quantity should only be changed if the requested quantity is less than the lot size for that item.</p>	
<p>The delivery date is the expected delivery date for that item.</p> <p>The delivery days indicates how many days for delivery after the Purchase Order has been confirmed.</p> <p>The split delivery indicates whether the item has more than one shipment. If yes, the multiple shipments must be detailed in text "Split Delivery/Multiple Shipmt" in tab "Notes and Attachments".</p>	

An incoterm specific to the item can be informed in the item. This information is optional.

Service and Delivery

Incoterm Key/Location:

Delivery Date:

* Delivery Days:

* Split Delivery / Multiple Shipments:

The tab questions contains questions specific for the item.

Inform the answer and type a comment if necessary.

Details for Item 0001 "GEARMOTOR:HELICAL WORM,PWR0.55kW"

Item Data **Questions** Notes and Attachments Subcontracting

Question Reply ☐ Yes ☐ No Comment

* Does supplier offers warranty for this item?

Just like in the RFx, the “Notes and Attachments” in the item level contains the detailed requirements from AM/NS Calvert.

Details for Item 0001 "GEARMOTOR:HELICAL WORM,PWR0.55kW"

Item Data Questions **Notes and Attachments** Subcontracting

▼ Notes

Clear

Category	Description
Material PO text	The electronic variable speed drive motors in the select...
Delivery Text	All standard deliveries of spare parts and materials to ...
Item Text	-Empty-
Bidder's Remarks	-Empty-
Alternate/Substitute details	-Empty-
Split Delivery/Multiple Shipmt	-Empty-

The bidder can inform the text “Bidder’s Remarks” to add comments specific to that item.

Click the link in the text name to add the comments.

Important: texts “Alternate/Substitute Details” and “Split Delivery/Multiple Shipmnt” should be informed only in case of alternates or more than one shipment.

Details for Item 0001 "GEARMOTOR:HELICAL WORM,PWR0.55kW"

Item Data Questions Notes and Attachments Subcontracting

▼ Notes

Clear

Category	Description
Material PO text	The electronic variable speed drive motors in the select...
Delivery Text	All standard deliveries of spare parts and materials to ...
Item Text	-Empty-
Bidder's Remarks	-Empty-
Alternate/Substitute details	-Empty-
Split Delivery/Multiple Shipmt	-Empty-

Type the text then click the button “OK”.

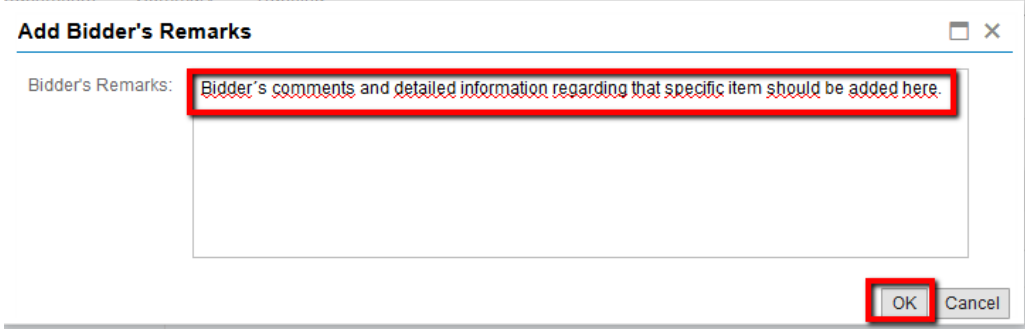
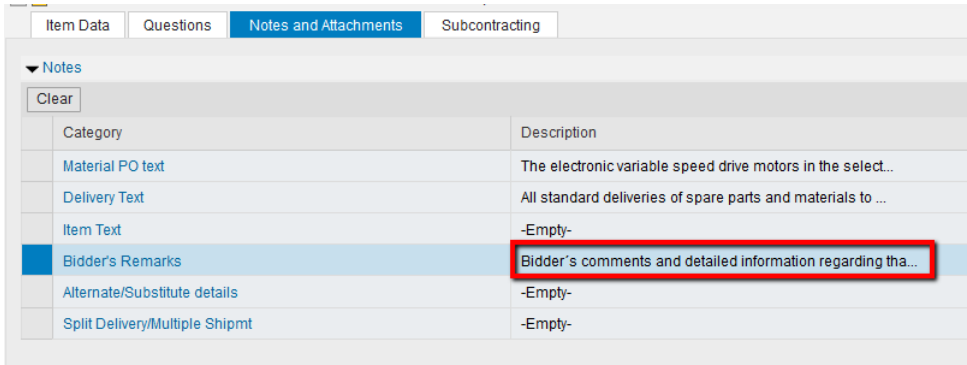
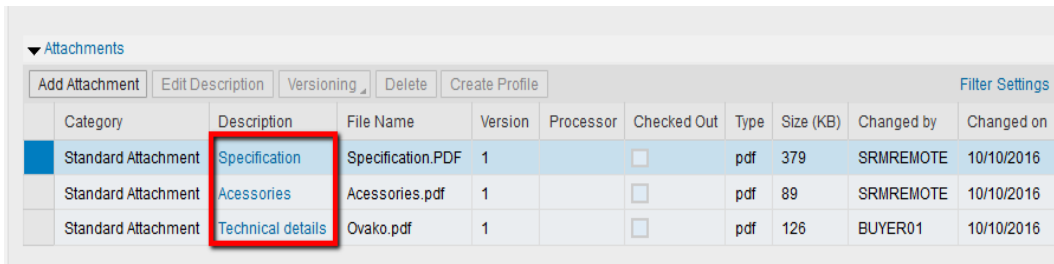
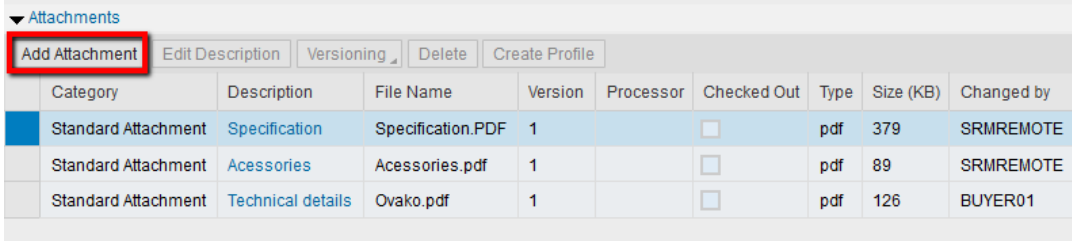
Details for Item 0001 "GEARMOTOR:HELICAL WORM,PWR0.55kW"

Item Data Questions Notes and Attachments Subcontracting

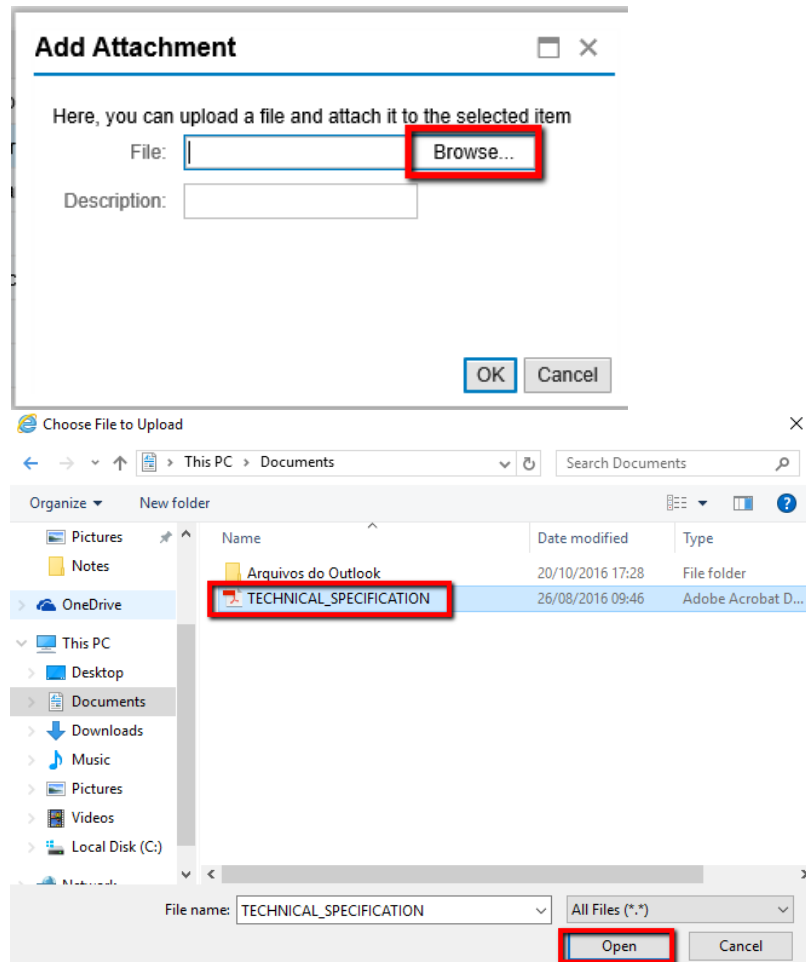
▼ Notes

Clear

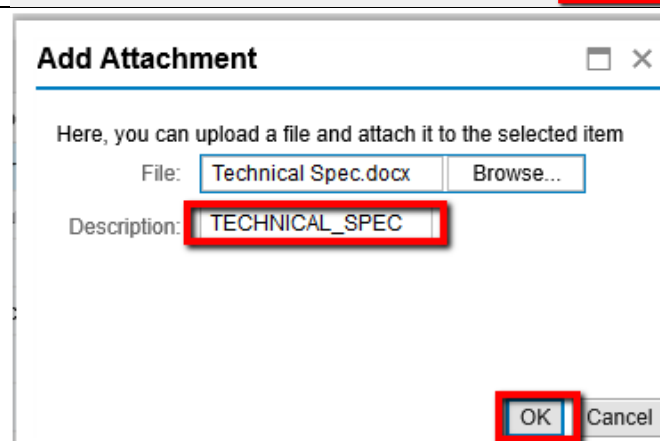
Category	Description
Material PO text	The electronic variable speed drive motors in the select...
Delivery Text	All standard deliveries of spare parts and materials to ...
Item Text	-Empty-
Bidder's Remarks	-Empty-
Alternate/Substitute details	-Empty-
Split Delivery/Multiple Shipmt	-Empty-

	
The text will be transferred to the RFx Response.	
In the attachments section, click the description of each file to review the requirements from AM/NS Calvert.	
To add a new attachment to the item, click the button "Add Attachment".	

Indicate the file path.



Type a file description and click the button "OK".



The attachment will be added to the attachments section.

Attachments								
<div>Add Attachment Edit Description Versioning Delete Create Profile</div>								
Category	Description	File Name	Version	Processor	Checked Out	Type	Size (KB)	Ch
Standard Attachment	TECHNICAL_SPEC	TECHNICAL_SPECIFICATION.pdf	1		<input type="checkbox"/>	pdf	1092	188
Standard Attachment	Specification	Specification.PDF	1		<input type="checkbox"/>	pdf	379	SF
Standard Attachment	Acessories	Acessories.pdf	1		<input type="checkbox"/>	pdf	89	SF
Standard Attachment	Technical details	Ovako.pdf	1		<input type="checkbox"/>	pdf	126	BL

Now the first item has been completed, click the button “Check”.

Notice that the remaining error messages are related to the second item. Repeat the steps in order to complete the second item.

Edit RFX Response: 5000001152

Submit

Read Only

Print Preview

Check

Close

Save

Delete

Export

Import

Questions and Answers (0)

Line 0002

Complete the question "Does supplier offer warranty for this item?" located in the tab Questions

Line 0002

The delivery days is required.

Line 0002

The "Split Delivery / Multiple Shipments" field is required.

Line 0002

The price is required

Number 5000001152

RFX Number 3000001075

Status Saved

Submission Deadline 10/20/2016 22:00:00 CST

Opening Date 10/20/2016 22:00:00

RFX Owner Guedes Leandro

Total Value 38,400.00 USD

After all fields have been filled and there are no further errors, a success message will be displayed when you click the button “Check”.

Edit RFX Response: 5000001152

Submit

Read Only

Print Preview

Check

Close

Save

Delete

Export

Import

RFx response is complete and contains no errors

Number 5000001152

RFX Number 3000001075

Status Saved

Submission Dea

RFX Owner Guedes Leandro

Total Value 38,400.00 USD

RFx Information

Items

Notes and Attachments

Summary

Tracking

Item Overview

Click the button “Submit” in order to send the quote to AM/NS Calvert.

Edit RFX Response: 5000001152

Submit

Read Only

Print Preview

Check

Close

Save

Delete

Export

Import

Questions and Answers (0)

Number 5000001152

RFX Number 3000001075

Status Saved

Submission Deadline 10/20/2016 22:00:00 CST

Openin

RFX Owner Guedes Leandro

Total Value 38,400.00 USD

RFx Information

Items

Notes and Attachments

Summary

Tracking

Item Overview

Details

Add New

Copy

Paste

Delete

Delete & Save

Calculate Value

A success message will be displayed.

Display RFX Response: 5000001152

Edit

Print Preview

Close

Withdraw

Export

Questions

RFx response 5000001152 submitted

Number 5000001152

RFX Number 3000001075

Status Saved

S

RFX Owner Guedes Leandro

Total Value 38,400.00 USD

If you search for the RFX, now you will see the RFX Response number and the respective status.

Active Queries

eRFxs All (96)

Published (0)

Ended (0)

Completed (0)

eAuctions All (0)

Published (0)

Ended (0)

Completed (0)

eRFxs - All

Show Quick Criteria Maintenance

View: [Standard View]

Create Response

Display Event

Display Response

Print Preview

Refresh

Export

Event Number

Event Description

Event Type

Event Status

End Date

End time

Response Number

Response Status

Ev

3000001075

BUYER01 10/10/2016 11:54

RFQ Calvert

Published

10/20/2016

22:00:00

5000001152

Submitted

3000001074

BUYER02 10/10/2016 11:32

RFQ Calvert

Published

11/11/2016

18:00:00

No Bid Created

1.3.2. Quoting a substitute item

In order to quote a substitute item, click the tab “Items” and select the line that will have a substitute item.

NOTE: Substitute item must be added when the requested item is not available and a different item is being offered instead.

Create RFx Response: 5000000098

Submit Read Only Print Preview Check Close Save Export Import Questions and Answers (0)

Number 5000000098 RFx Number 3000000060 Status In Process Submission Deadline 10/25/2016 02:00:00 UTC-3 Opening Date
Remaining Time 3 Days 13:50:49 RFx Owner Guedes Leandro Total Value 0.00 USD

RFx Information **Items** Notes and Attachments Summary Tracking

▼ Item Overview

Details Add New Copy Paste Delete Delete & Save Calculate Value

Line	Item	Description	Variant	Item Type	Product ID	Category Description	Required Quantity	Submitted Quantity	Unit
0001	MOTOR,AC:POWER 22kW,30HP,1460rpm		Material	1300023559	Electric motors	10.000	10.000	E	
0002	ROD:LOCKING FOR RITTAL TS 8206 C ...		Material	1300039811	Control cabinets and	100.000	100.000	E	

Click the button “Add New” then select the option “Substitute Item”.

Important: If the option is not available it means that you have informed price in the original item or the RFx does not allow substitute items.

Create RFx Response: 5000000098

Submit Read Only Print Preview Check Close Save Export Import Questions and Answers (0)

Number 5000000098 RFx Number 3000000060 Status In Process Submission Deadline 10/25/2016 02:00:00 UTC-3 Op
Remaining Time 3 Days 13:50:49 RFx Owner Guedes Leandro Total Value 0.00 USD

RFx Information **Items** Notes and Attachments Summary Tracking

▼ Item Overview

Details Add New Copy Paste Delete Delete & Save Calculate Value

Line	Item	Description	Variant	Item Type	Product ID	Category Description	Required Quantity	Sub Q
0001	MOTOR,AC:POWER 22kW,30HP,1460rpm		Material	1300023559	Electric motors	10.000		
0002	ROD:LOCKING FOR RITTAL TS 8206 C ...		Material	1300039811	Control cabinets and	100.000	10	

A new window will be opened. Inform the description and price then click the button “Add to Item Overview”

Describe Substitute Item

Product Type: Material

Short Text: BA 180 LB4 B3 Motor has Feet and Flange

Product Category:


Quantity/Unit: 10.000 EA

Net Price / Currency: 5056.79 USD Per: 1 EA

Delivery Date: 02/06/2017 12:00:00 am

Add to Item Overview Cancel

The substitute item will be added to the item list.

The icon  indicates that it is not the original requested item.

RFX Information Items Notes and Attachments Summary Tracking										
<div> Details Add New Copy Paste Delete Delete & Save Calculate Value </div>										
Line Number	Description	Variant	Item Type	Product ID	Category Description	Required Quantity	Submitted Quantity	Unit	No Bid	
0001	MOTOR,AC:POWER 22kW,30HP,1460rpm		Material	1300023559	Electric motors	10.000	0.000	EA	<input type="checkbox"/>	
0002	BA 180 LB4 B3 Motor has Feet and Flange		Material		Electric motors	0.000	10.000	EA	<input type="checkbox"/>	5,05
0003	ROD:LOCKING FOR RITTAL TS 8206 C ...		Material	1300039811	Control cabinets and	100.000	100.000	EA	<input type="checkbox"/>	

Notice that the original item does not allow modifications. The columns “Submitted Quantity” and “Price” have been changed to zero.

Line Number	Description	Variant	Item Type	Product ID	Category Description	Required Quantity	Submitted Quantity	Unit	No Bid	Price
0001	MOTOR,AC:POWER 22kW,30HP,1460rpm		Material	1300023559	Electric motors	10.000	0.000	EA	<input type="checkbox"/>	0.00
0002	BA 180 LB4 B3 Motor has Feet and Flange		Material		Electric motors	0.000	10.000	EA	<input type="checkbox"/>	5,056.79
0003	ROD:LOCKING FOR RITTAL TS 8206 C ...		Material	1300039811	Control cabinets and	100.000	100.000	EA	<input type="checkbox"/>	0.00

The system will display messages requesting manufacturer and manufacturer part number of the substitute item, related attachments, and detailed information about the substitute item, as well as confirmation that the substitute item is a direct replacement with the same form, fit, and function.

The delivery days and indicating whether the item has more than one shipment is mandatory as well.

Create RFX Response: 5000000098

Submit Read Only Print Preview Check Close Save Export Import Questions and Answers (0)

Line 0002: Add attachments with detailed drawings and specifications in tab "Notes and Attachments" located in item details - [Display Help](#)

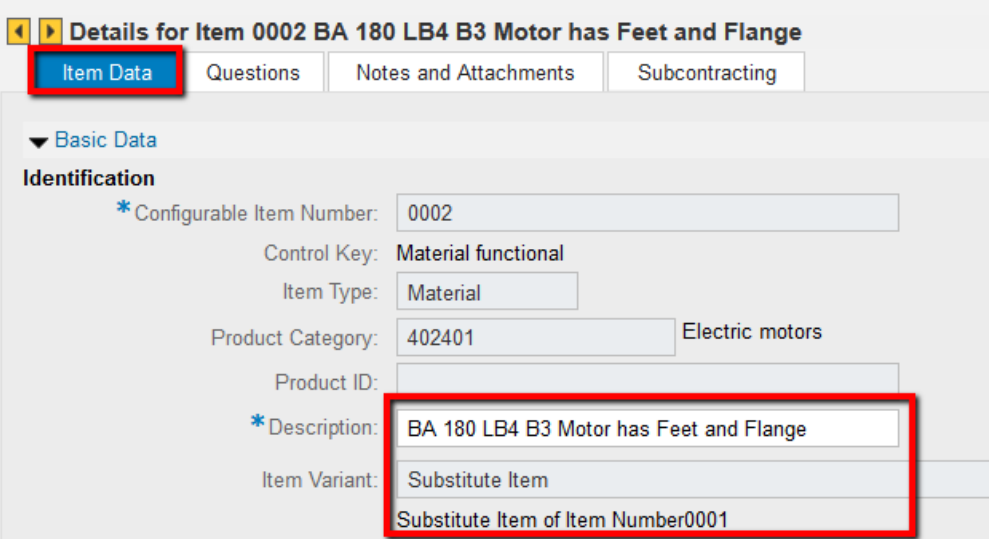
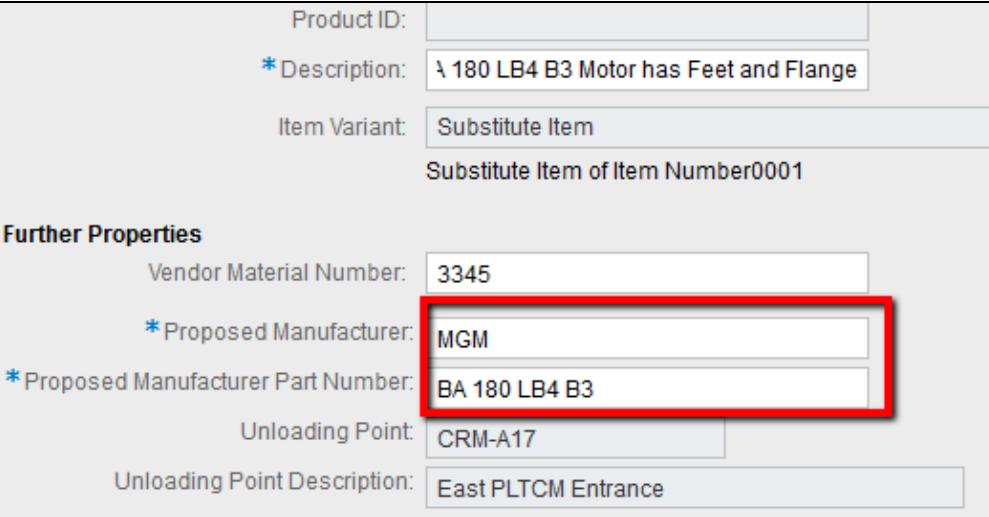
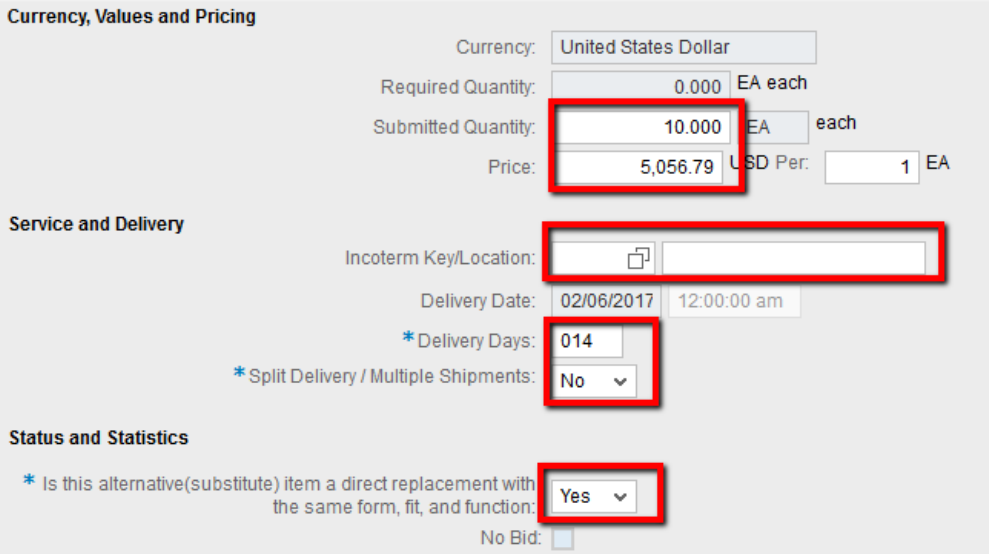
Line 0002: Add detailed description of the item in note "Alternate/Substitute details" - [Display Help](#)

Line 0002: Indicate whether the item is direct replacement with the same form, fit, and function

Line 0002: The delivery days is required.

Open the item details by clicking the link in the “Line Number” of the substitute item added.

RFX Information Items Notes and Attachments Summary Tracking					
<div> Details Add New Copy Paste Delete Delete & Save Calculate Value </div>					
Line Number	Description	Variant	Item Type	Product ID	
0001	MOTOR,AC:POWER 22kW,30HP,1460rpm		Material	1300023	
0002	BA 180 LB4 B3 Motor has Feet and Flange		Material		
0003	ROD:LOCKING FOR RITTAL TS 8206 C ...		Material	1300039	

<p>In tab “Item Data” the description can be changed.</p> <p>The system indicates that the item is a substitute for item number 001.</p>	 <p>Details for Item 0002 BA 180 LB4 B3 Motor has Feet and Flange</p> <p>Item Data Questions Notes and Attachments Subcontracting</p> <p>▼ Basic Data</p> <p>Identification</p> <p>* Configurable Item Number: 0002</p> <p>Control Key: Material functional</p> <p>Item Type: Material</p> <p>Product Category: 402401 Electric motors</p> <p>Product ID:</p> <p>* Description: BA 180 LB4 B3 Motor has Feet and Flange</p> <p>Item Variant: Substitute Item of Item Number0001</p>
<p>In tab “Item Data” inform the manufacturer name and manufacturer part number.</p> <p>The vendor material number is optional but recommended.</p>	 <p>Product ID:</p> <p>* Description: A 180 LB4 B3 Motor has Feet and Flange</p> <p>Item Variant: Substitute Item of Item Number0001</p> <p>Further Properties</p> <p>Vendor Material Number: 3345</p> <p>* Proposed Manufacturer: MGM</p> <p>* Proposed Manufacturer Part Number: BA 180 LB4 B3</p> <p>Unloading Point: CRM-A17</p> <p>Unloading Point Description: East PLTCM Entrance</p>
<p>In the right side of tab “Item Data”:</p> <p>Currency, values and Pricing: quantity and price information can be changed.</p> <p>Service and Delivery: It is mandatory to indicate the delivery days and whether or not the substitute item has more than one shipment. A specific incoterm can be maintained for that item (optional).</p> <p>Status and Statistics: Confirm that the item is a direct replacement with the same form fit and function of the originally requested item.</p>	 <p>Currency, Values and Pricing</p> <p>Currency: United States Dollar</p> <p>Required Quantity: 0.000 EA each</p> <p>Submitted Quantity: 10.000 EA each</p> <p>Price: 5,056.79 USD Per: 1 EA</p> <p>Service and Delivery</p> <p>Incoterm Key/Location:</p> <p>Delivery Date: 02/06/2017 12:00:00 am</p> <p>* Delivery Days: 014</p> <p>* Split Delivery / Multiple Shipments: No</p> <p>Status and Statistics</p> <p>* Is this alternative(substitute) item a direct replacement with the same form, fit, and function: Yes</p> <p>No Bid: <input type="checkbox"/></p>

In tab “Notes and Attachments”, the details and specifications should be added.

Notice that the original requirements from AM/NS Calvert have been copied to texts “Material PO Text”, “Item Text”, and “Delivery Text”.

Details for Item 0002 BA 180 LB4 B3 Motor has Feet and Flange

Item Data Questions Notes and Attachments Subcontracting

Notes

Clear

Category	Description
Material PO text	*TEXT COPIED FROM ORIGINAL ITEM*MOTOR, AC: SYNCHRONOUS...
Delivery Text	-Empty-
Item Text	-Empty-
Bidder's Remarks	-Empty-
Alternate/Substitute details	-Empty-
Split Delivery/Multiple Shipmt	-Empty-

Change Material PO text

Material PO text: *TEXT COPIED FROM ORIGINAL ITEM*

MOTOR, AC: SYNCHRONOUS
POWER: 22kW
30HP
SPEED: 1460rpm

MGM ELECTRIC MOTORS N.A.
PART NO. BA

Cancel

In tab “Notes and Attachments”, click the text “Alternate/Substitute Detail”.

Details for Item 0002 BA 180 LB4 B3 Motor has Feet and Flange

Item Data Questions Notes and Attachments Subcontracting

Notes

Clear

Category	Description
Material PO text	*TEXT COPIED FROM ORIGINAL ITEM*MOTOR, AC: SYNCHRONOUS...
Delivery Text	-Empty-
Item Text	-Empty-
Bidder's Remarks	-Empty-
Alternate/Substitute details	-Empty-
Split Delivery/Multiple Shipmt	-Empty-

Describe the item then click the button “OK”.

Add Alternate/Substitute details

Alternate/Substitute details: Detailed description of the substitute item should be added here

OK Cancel

The text will be transferred to the item.

Details for Item 0002 BA 180 LB4 B3 Motor has Feet and Flange

Item Data Questions **Notes and Attachments** Subcontracting

▼ Notes

Clear

Category	Description
Material PO text	*TEXT COPIED FROM ORIGINAL ITEM*MOTOR, AC: SYNCHRONOUS...
Delivery Text	-Empty-
Item Text	-Empty-
Bidder's Remarks	-Empty-
Alternate/Substitute details	Detailed description of the substitute item should be ad...
Split Delivery/Multiple Shipmt	-Empty-

Now, add an attachment with technical specifications or drawings related to the substitute item.

Click the button "Add Attachment".

Bidder's Remarks -Empty-

Alternate/Substitute details Detailed description of the substitute item should be ad...

Split Delivery/Multiple Shipmt -Empty-

▼ Attachments

Add Attachment Edit Description Versioning Delete Create Profile Filter Settings

Category	Description	File Name	Version	Processor	Checked Out	Type	Size (KB)	Changed by	Changed on
The table does not contain any data									

Indicate the file path.

Add Attachment [X]

Here, you can upload a file and attach it to the selected item

File: [] **Browse...**

Description: []

OK Cancel

Choose File to Upload [X]

← → ↑ This PC > Documents Search Documents

Organize New folder

Name	Date modified	Type
Arquivos do Outlook	20/10/2016 17:28	File folder
TECHNICAL_SPECIFICATION	26/08/2016 09:46	Adobe Acrobat D...

File name: TECHNICAL_SPECIFICATION All Files (*.*)

Open Cancel

Type a file description and click the button “Ok”.

Add Attachment

Here, you can upload a file and attach it to the selected item

File:

Description:

The attachment will be added to the list.

More than one attachment can be uploaded to the item.

▼ Attachments

Category	Description	File Name	Version	Processor	Checked Out	Type	Size
Standard Attachment	Technical Specification	Technical Specification.pdf	1		<input type="checkbox"/>	pdf	109

1.3.3. Quoting an alternative item

In order to quote an alternative item, click the tab “Items” and select the line that will have an alternative item added.

NOTE: “Alternative Item” must be added when quoting the originally requested item AND an alternative.

Create RFX Response: 5000000098

Submit | Read Only | Print Preview | Check | Close | Save | Export | Import | Questions and Answers (0)

Number 5000000098 RFX Number 3000000060 Status In Process Submission Deadline 10/25/2016 02:00:00 UTC-3 Opening Date
Remaining Time 3 Days 13:50:49 RFX Owner Guedes Leandro Total Value 0.00 USD

RFX Information **Items** Notes and Attachments Summary Tracking

▼ Item Overview

Details Add New Copy Paste Delete Delete & Save Calculate Value

Line Number	Description	Variant	Item Type	Product ID	Category Description	Required Quantity	Submitted Quantity	Unit
0001	MOTOR,AC:POWER 22kW,30HP,1460rpm		Material	1300023559	Electric motors	10.000	10.000	E
0002	ROD:LOCKING FOR RITTAL TS 8206 C ...		Material	1300039811	Control cabinets and	100.000	100.000	E

Click the button “Add New” then select the option “Alternative Item”.

Important: It is recommended to inform all mandatory information in the original item before adding an alternative.

Edit RFX Response: 5000000098

Submit | Read Only | Print Preview | Check | Close | Save | Delete | Export | Import | Questions and Answers (0)

Number 5000000098 RFX Number 3000000060 Status Saved Submission Deadline 10/25/2016 02:00:00 UT
RFX Owner Guedes Leandro Total Value 50,567.90 USD

RFX Information **Items** Notes and Attachments Summary Tracking

▼ Item Overview

Details Add New Copy Paste Delete Delete & Save Calculate Value

Item
Alternative Item
Substitute Item
Supplement Item

Line	Description	Variant	Item Type	Product ID	Category Description
0001	MOTOR,AC:POWER 22kW,30HP,1460rpm		Material	1300023559	Electric motors
0002	ROD:LOCKING FOR RITTAL TS 8206 CA ...		Material	1300039811	Control cabinets and

A new window will be opened. Inform the description and price then click the button “Add to Item Overview”

Describe Alternative Item

Product Type: Material

Short Text: MGM Motor

Product Category:


Quantity/Unit: 10.000 EA

Net Price / Currency: 4,800.00 USD Per: 1 EA

Delivery Date: 02/06/2017 12:00:00 am

Add to Item Overview Cancel

The alternative item will be added to the item list.

The icon  indicates that it is an alternative to the original requested item.

RFx Information Items Notes and Attachments Summary Tracking										
▼ Item Overview										
<div> Details Add New Copy Paste Delete Delete & Save Calculate Value </div>										
Line Number	Description	Variant	Item Type	Product ID	Category Description	Required Quantity	Submitted Quantity	Unit	No Bid	Price
0001	MOTOR,AC:POWER 22kW,30HP,1460rpm		Material	1300023559	Electric motors	10.000	10.000	EA	<input type="checkbox"/>	4,953.44
0002	MGM Motor		Material		Electric motors	0.000	10.000	EA	<input type="checkbox"/>	4,800.00
0003	ROD:LOCKING FOR RITTAL TS 8206 CA ...		Material	1300039811	Control cabinets and	100.000	100.000	EA	<input type="checkbox"/>	20.00

The system will display messages requesting manufacturer, manufacturer part number, confirmation that the item is a direct replacement, attachments, and detailed information about the item.

The delivery days and indicating whether the item has more than one shipment is mandatory as well.

Edit RFx Response: 5000000098

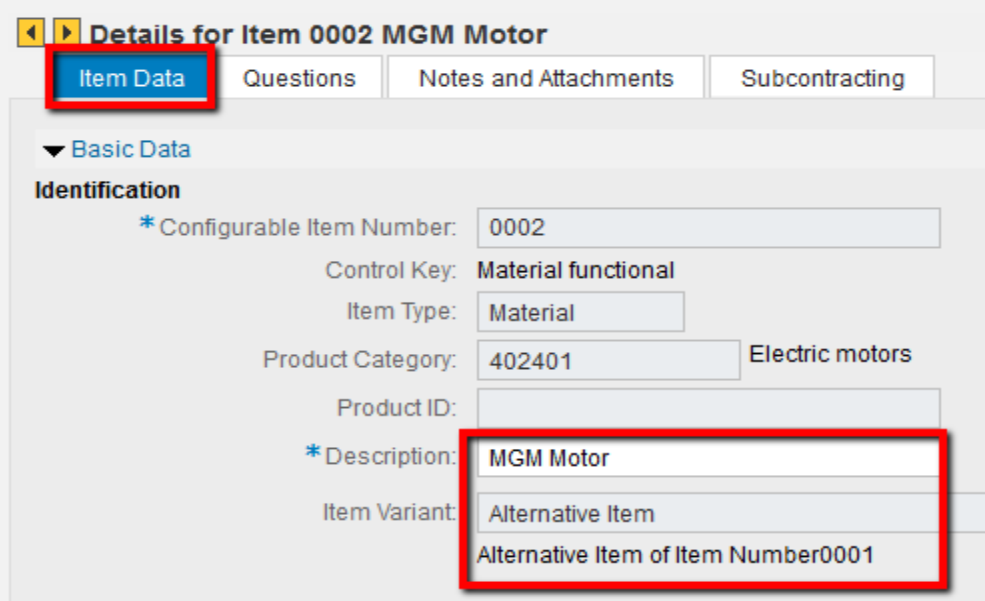
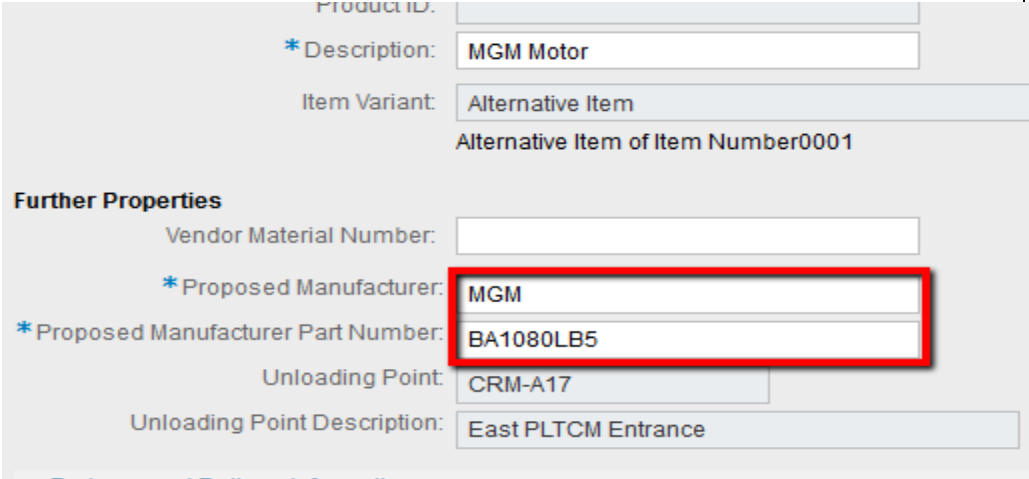
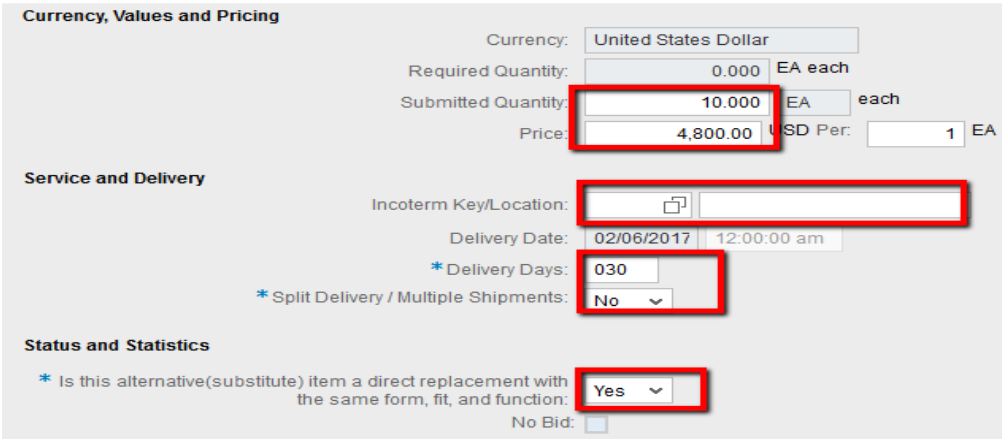
- Line 0003: Add attachments with detailed drawings and specifications in tab "Notes and Attachments" located in item details - [Display Help](#)
- Line 0003: Add detailed description of the item in note "Alternate/Substitute details" - [Display Help](#)
- Line 0003: The delivery days is required.
- Line 0003: Proposed Manufacturer Part Number is required

Open the item details by clicking the link in the "Line Number" of the alternative item added.

RFx Information Items Notes and Attachments Summary Tra										
▼ Item Overview										
<div> Details Add New Copy Paste Delete Delete & Save Calculate Value </div>										
Line Number	Description	Variant	Item Type							
0001	MOTOR,AC:POWER 22kW,30HP,1460rpm		Material							
0002	MGM Motor		Material							
0003	ROD:LOCKING FOR RITTAL TS 8206 CA ...		Material							

In tab "Item Data" the description can be changed.

The system indicates that the item is an alternative for item number 001.

	
<p>In tab “Item Data” inform the manufacturer name and manufacturer part number.</p> <p>The vendor material number is optional but recommended.</p>	
<p>In the right side of tab “Item Data”:</p> <p>Currency, values and Pricing: quantity and price information can be changed. For alternative items the unit of measure can be changed.</p> <p>Service and Delivery: It is mandatory to indicate the delivery days and whether or not the alternative item has more than one shipment.</p> <p>A specific incoterm can be maintained for that item (optional).</p>	

In tab “Notes and Attachments”,
click the text
“Alternate/Substitute Detail”.

Category	Description
Material PO text	-Empty-
Delivery Text	-Empty-
Item Text	-Empty-
Bidder's Remarks	-Empty-
Alternate/Substitute details	-Empty-
Split Delivery/Multiple Shipmt	-Empty-

Describe the item then click the
button “OK”.

Add Alternate/Substitute details

Alternate/Substitute details: Detailed description of the supplement should be added here

OK Cancel

The text will be transferred to the
item.

Category	Description
Material PO text	-Empty-
Delivery Text	-Empty-
Item Text	-Empty-
Bidder's Remarks	-Empty-
Alternate/Substitute details	Detailed description of the supplement should be added here
Split Delivery/Multiple Shipmt	-Empty-

Now, add an attachment with
technical specifications or
drawings.

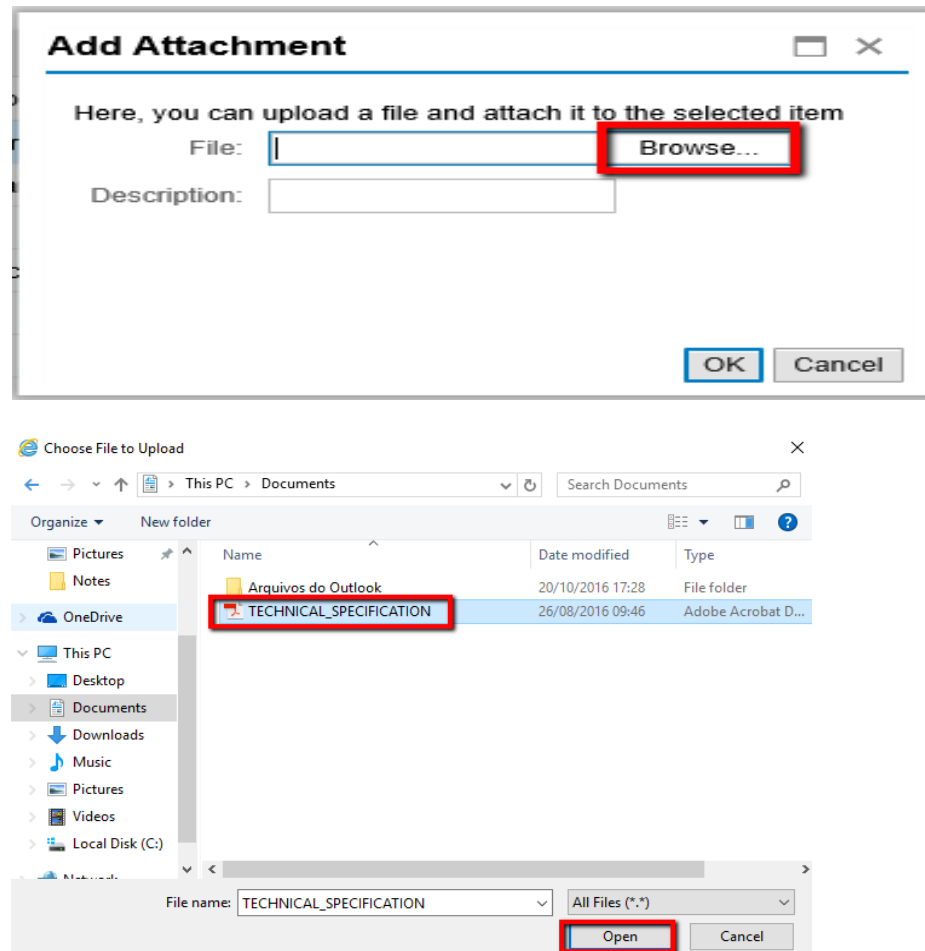
Click the button “Add
Attachment”.

Attachments

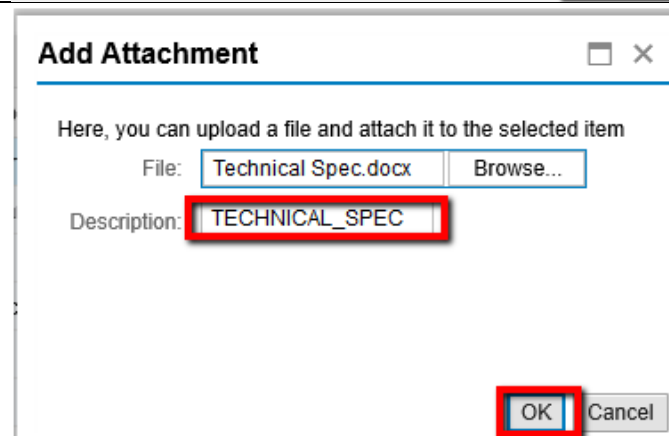
Add Attachment Edit Description Versioning Delete Create Profile Filter Settings

Category	Description	File Name	Version	Processor	Checked Out	Type	Size (KB)	Changed by	Changed on
The table does not contain any data									

Indicate the file path.



Type a file description and click the button “Ok”.



The attachment will be added to the list.

More than one attachment can be uploaded to the item.

The screenshot shows a table of attachments. The table has columns: Category, Description, File Name, Version, Processor, Checked Out, Type, and Size. There is one row of data.

Category	Description	File Name	Version	Processor	Checked Out	Type	Size
Standard Attachment	Technical Specification	Technical Specification.pdf	1		<input type="checkbox"/>	pdf	109

1.3.4. Adding a supplement item to the RFx Response

In order to quote a supplement item, click the tab “Items” and select the line that will have a supplement item.

NOTE: Supplement Items may be quoted **ONLY** when they are necessary to offer complete functionality of the originally requested item or the alternative/substitute item being quoted.

Edit RFx Response: 5000000098

Submit Read Only Print Preview Check Close Save Delete Export Import Questions and Answers (0)

Number 5000000098 RFx Number 3000000060 Status Saved Submission Deadline 10/25/2016 02:00:00 UTC-3
RFx Owner Guedes Leandro Total Value 51,534.40 USD

RFx Information **Items** Notes and Attachments Summary Tracking

▼ Item Overview

Details Add New Copy Paste Delete Delete & Save Calculate Value

Line Number	Description	Variant	Item Type	Product ID	Category Description	Required Quantity
0001	MOTOR, AC: POWER 22kW, 30HP, 1460rpm		Material	1300023559	Electric motors	10.000
0002	ROD: LOCKING FOR RITTAL TS 8206 CA...		Material	1300039811	Control cabinets and	100.000

Click the button “Add New” then select the option “Supplement Item”.

Important: It is recommended to inform all mandatory information in the original item before adding a supplement.

RFx Information **Items** Notes and Attachments Summary Tracking

▼ Item Overview

Details **Add New** Copy Paste Delete Delete & Save Calculate Value

Item
Alternative Item
Substitute Item
Supplement Item

Line	Item	Description	Variant	Item Type	Product ID	Category Description	Required Quantity
0001	Alternative Item						
0002	Substitute Item	AC: POWER 22kW, 30HP, 1460rpm		Material	1300023559	Electric motors	10.000
0003	Supplement Item	ROD: LOCKING FOR RITTAL TS 8206 CA...		Material	1300039811	Control cabinets and	100.000

A new window will be opened. Inform the description, quantity, unit of measure, and price then click the button “Add to Item Overview”

Describe Supplement Item

Product Type: Material

Short Text: LOCKBAR TS TOP/BOTTOM 2000MMTO

Product Category:


Quantity/Unit: 20 EA




Net Price / Currency: 30.00 USD Per: 1

Delivery Date: 11/15/2016 12:00:00 am

Add to Item Overview Cancel

The supplement item will be added to the item list.

The icon  indicates that it is a supplement to the original requested item.

RFx Information Items Notes and Attachments Summary Tracking										
▼ Item Overview										
Details Add New Copy Paste Delete Delete & Save Calculate Value										
Line Number	Description	Variant	Item Type	Product ID	Category Description	Required Quantity	Submitted Quantity	Unit	No Bid	
 0001	MOTOR,AC:POWER 22kW,30HP,1460rpm		Material	1300023559	Electric motors	10.000	10.000	EA	<input type="checkbox"/>	
 0002	ROD:LOCKING FOR RITTAL TS 8206 CA ...		Material	1300039811	Control cabinets and	100.000	100.000	EA	<input type="checkbox"/>	
 0003	LOCKBAR TS TOP/BOTTOM 2000MMTO ...		Material			0.000	20.000	EA	<input type="checkbox"/>	

The system will display messages requesting manufacturer and manufacturer part number of the supplement item, related attachments and detailed information about the item as well as confirmation that the item is a direct replacement.

The delivery days and indicating whether the item has more than one shipment is mandatory as well.

Create RFx Response: 5000000098

Submit Read Only Print Preview Check Close Save Export Import Questions and Answers (0)




Line 0002: Add attachments with detailed drawings and specifications in tab "Notes and Attachments" located in item details - [Display Help](#)

Line 0002: Add detailed description of the item in note "Alternate/Substitute details" - [Display Help](#)

Line 0002: Indicate whether the item is direct replacement with the same form, fit, and function

Line 0002: The delivery days is required.

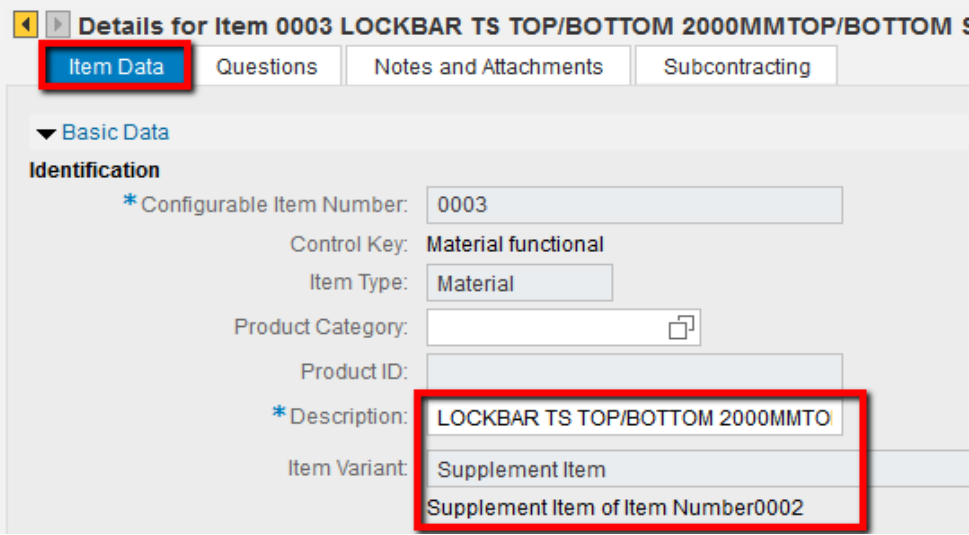


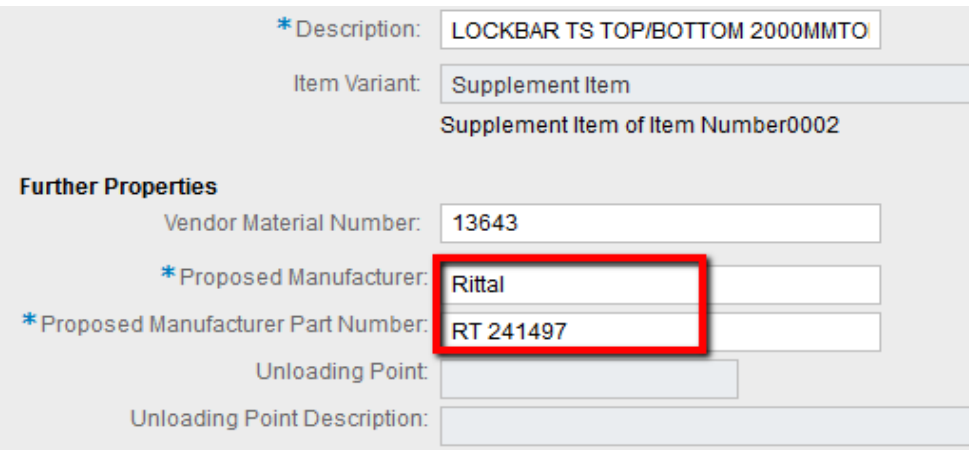



Open the item details by clicking the link in the "Line Number" of the supplement item added.

RFx Information Items Notes and Attachments Summary Tracking										
▼ Item Overview										
Details Add New Copy Paste Delete Delete & Save Calculate Value										
Line Number	Description	Variant	Item Type	Product ID	Category Description	Required Quantity	Submitted Quantity	Unit	No Bid	
 0001	MOTOR,AC:POWER 22kW,30HP,1460rpm		Material	1300023559	Electric motors	10.000	10.000	EA	<input type="checkbox"/>	
 0002	ROD:LOCKING FOR RITTAL TS 8206 CA ...		Material	1300039811	Control cabinets and	100.000	100.000	EA	<input type="checkbox"/>	
 0003	LOCKBAR TS TOP/BOTTOM 2000MMTO ...		Material			0.000	20.000	EA	<input type="checkbox"/>	

In tab "Item Data" the description can be changed.

The system indicates that the item is a supplement for item number 002.

44

	 <p>Details for Item 0003 LOCKBAR TS TOP/BOTTOM 2000MMTOP/BOTTOM 5</p> <p>Item Data Questions Notes and Attachments Subcontracting</p> <p>▼ Basic Data</p> <p>Identification</p> <p>* Configurable Item Number: 0003</p> <p>Control Key: Material functional</p> <p>Item Type: Material</p> <p>Product Category: </p> <p>Product ID: </p> <p>* Description: LOCKBAR TS TOP/BOTTOM 2000MMTO</p> <p>Item Variant: Supplement Item</p> <p>Supplement Item of Item Number0002</p>
<p>In tab “Item Data” inform the manufacturer name and manufacturer part number.</p> <p>The vendor material number is optional but recommended.</p>	 <p>* Description: LOCKBAR TS TOP/BOTTOM 2000MMTO</p> <p>Item Variant: Supplement Item</p> <p>Supplement Item of Item Number0002</p> <p>Further Properties</p> <p>Vendor Material Number: 13643</p> <p>* Proposed Manufacturer: Rittal</p> <p>* Proposed Manufacturer Part Number: RT 241497</p> <p>Unloading Point: </p> <p>Unloading Point Description: </p>
<p>In the right side of tab “Item Data”:</p> <p>Currency, values and Pricing: quantity and price information can be changed.</p> <p>Service and Delivery: It is mandatory to indicate the delivery days and whether or not the supplement item has more than one shipment.</p> <p>A specific incoterm can be maintained for that item (optional).</p> <p>Status and Statistics: You should confirm that the item is a direct replacement with the same form fit and function of the originally requested item.</p>	 <p>Delivery Date: 11/15/2016 12:00:00 am</p> <p>* Delivery Days: 030</p> <p>* Split Delivery / Multiple Shipments: No</p>

In tab “Notes and Attachments”,
click the text
“Alternate/Substitute Details”.

Details for Item 0003 LOCKBAR TS TOP/BOTTOM 2000MMTOP/BOTTOM S

Item Data Questions Notes and Attachments Subcontracting

Notes

Clear

Category	Description
Material PO text	-Empty-
Delivery Text	-Empty-
Item Text	-Empty-
Bidder's Remarks	-Empty-
Alternate/Substitute details	-Empty-
Split Delivery/Multiple Shipmt	-Empty-

Describe the item then click the
button “OK”.

Add Alternate/Substitute details

Alternate/Substitute details: Detailed description of the supplement item should be added here

OK Cancel

The text will be transferred to the
item.

Details for Item 0003 LOCKBAR TS TOP/BOTTOM 2000MMTOP/BOTTOM S

Item Data Questions Notes and Attachments Subcontracting

Notes

Clear

Category	Description
Material PO text	-Empty-
Delivery Text	-Empty-
Item Text	-Empty-
Bidder's Remarks	-Empty-
Alternate/Substitute details	Detailed description of the supplement should be added here
Split Delivery/Multiple Shipmt	-Empty-

Now, add an attachment with
technical specifications or
drawings.

Click the button “Add
Attachment”.

Alternate/Substitute details	Detailed description of th
Split Delivery/Multiple Shipmt	-Empty-

Attachments

Add Attachment Edit Description Versioning Delete Create Profile

Category	Description	File Name	Version	Processor	Checked Out	Type	Size (KB)
The table does not contain any data							

Indicate the file path.

	<div><div><div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div></div></div></div><div><div><div></div><div></div></div><div><div><div></div><div>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1.3.5. Removing an alternative, substitute or supplement item

In order to remove a quote an alternative, substitute, or supplement item, click the tab “Items” and select the line that will be removed.

Number 5000000098 Rfx Number 3000000060 Status In Process Submission Deadline 10/25/2016 02:00:00 UTC-3 Opening Date
Remaining Time 3 Days 10:13:01 Rfx Owner Guedes Leandro Total Value 51,534.40 USD

Rfx Information **Items** Notes and Attachments Summary Tracking

▼ Item Overview

Details Add New Copy Paste Delete Delete & Save Calculate Value

Line Number	Description	Variant	Item Type	Product ID	Category Description	Required Quantity	Submitted Quantity	Unit
0001	MOTOR,AC:POWER 22kW,30HP,1460rpm		Material	1300023559	Electric motors	10.000	10.000	EA
0002	ROD:LOCKING FOR RITTAL TS 8206 C ...		Material	1300039811	Control cabinets and	100.000	100.000	EA
0003	MGM MOTOR		Material		Electric motors	0.000	10.000	EA

Click the button “Delete”

Rfx Information **Items** Notes and Attachments Summary

▼ Item Overview

Details Add New Copy Paste **Delete** Delete & Save Calculate Value

Line Number	Description	Variant	Item Type
0001	MOTOR,AC:POWER 22kW,30HP,1460rpm		Material
0002	ROD:LOCKING FOR RITTAL TS 8206 C ...		Material
0003	MGM MOTOR		Material

The item will be removed.

Rfx Information **Items** Notes and Attachments Summary Tracking

▼ Item Overview

Details Add New Copy Paste Delete Delete & Save Calculate Value

Line Number	Description	Variant	Item Type	Product ID	Category Description
0001	MOTOR,AC:POWER 22kW,30HP,1460rpm		Material	1300023559	Electric motors
0002	ROD:LOCKING FOR RITTAL TS 8206 C ...		Material	1300039811	Control cabinet

Important: After this step, if you are changing a submitted quotation and no further changes are required, submit the quotation to AM/NS Calvert by clicking the button “Submit”.

Edit Rfx Response: 5000000098

Submit Read Only Print Preview Check Close Save Export Import Que

Number 5000000098 Rfx Number 3000000060 Status In Process Submission
Remaining Time 3 Days 10:12:03 Rfx Owner Guedes Leandro Total Value

Rfx Information **Items** Notes and Attachments Summary Tracking

1.3.6. Editing an Offer

The RFx Responses can be changed if the quotation deadline is not in the past.

Search for the RFx by using the search criteria.

Use query "Published" in order to display only RFx that have not reached the quotation deadline.

SAP NetWeaver Business Client

Home Supplier Management

RFx and Auctions

Active Queries

eRFxs All (2) **Published (1)** Ended (1) Completed (0)
eAuctions All (0) Published (0) Ended (0) Completed (0)

eRFxs - Published

Hide Quick Criteria Maintenance

Event Number: 3000000060 To

Event Status: Current RFx

Creation Date: To

Deadline Date Flag:

Status:

Response Timeframe:

Apply **Clear**

Click the link in the response number or select the line then click "Display Response".

View: [Standard View] Create Response Display Event **Display Response** Print Preview Refresh

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number
3000000060	LEANDROG 10/21/2016 09:58:54	RFQ Calvert	Published		10/25/2016	5000000098

Switch to change mode by clicking the button "Edit".

Display RFx Response: 5000000098

Edit Print Preview Close Withdraw Export Questions and Answers (0)

Number 5000000098 RFx Number 3000000060 Status Submitted Submission Deadline 10/25/2016 02:00:00 UTC-3
Remaining Time 3 Days 10:23:51 RFx Owner Guedes Leandro Total Value 51,534.40 USD

RFx Information **Items** Notes and Attachments Summary Tracking

The fields will be opened for editing.

Make the necessary changes by changing the data in the item overview or click the line number to open the item details.

Edit RFx Response: 5000000098

Submit Read Only Print Preview Check Close Save Export Import Questions and Answers (0)

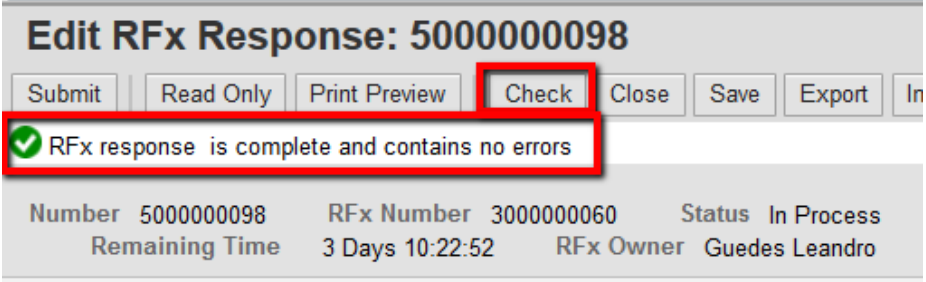
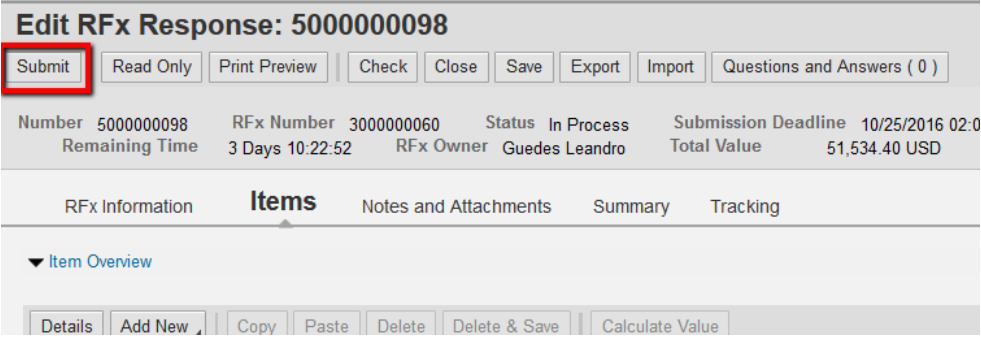
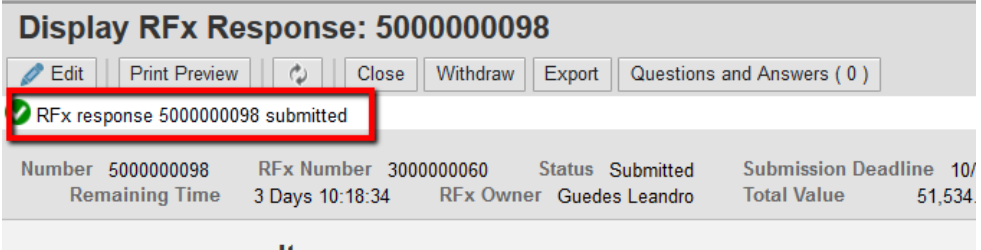
Number 5000000098 RFx Number 3000000060 Status In Process Submission Deadline 10/25/2016 02:00:00 UTC-3 Opening Date 10/25/2016 02:00:00 UTC-3
Remaining Time 3 Days 10:22:52 RFx Owner Guedes Leandro Total Value 51,534.40 USD

RFx Information **Items** Notes and Attachments Summary Tracking

Item Overview

Details Add New Copy Paste Delete Delete & Save Calculate Value

Line Number	Description	Variant	Item Type	Product ID	Category Description	Required Quantity	Submitted Quantity	Unit	No Bid	Price	Currency	Price Per
0001	MOTOR,AC,POWER 22kW,30HP,1460rpm		Material	1300023569	Electric motors	10.000	10.000	EA	<input type="checkbox"/>	4,953.44	USD	1
0002	ROD-LOCKING FOR RITTAL TS 8206 C ...		Material	1300039811	Control cabinets and	100.000	100.000	EA	<input type="checkbox"/>	20.00	USD	1

<p>Optionally, click the button “Check” to verify if any mandatory information is missing.</p>	
<p>After the changes have been completed, click the button “Submit” to send the new version of your quote to AM/NS Calvert</p> <p>The button “Save” can be used to save changes for later edit. By using this button changes will not be sent to AM/NS Calvert.</p>	
<p>A success message will be displayed.</p>	

1.3.7. Viewing the status of the Offer

Search for the RFx by using the search criteria.

Use query “Ended” in order to display only RFx that have reached the quotation deadline.

The possible statuses for your RFx Response are:

Submitted – No decision by AM/NS Calvert

Accepted – At least one item has been accepted.

Rejected - All items have been rejected

NOTE: Accepted status does not indicate Final Award. Final Awards will be indicated by a Purchase Order issued by AM/NS Calvert LLC.

In order to view the items accepted/rejected, click the link in the Response Number or select the line then click the button “Display Response”.

Active Queries

eRFxs All (2) Published (1) Ended (2) Completed (0)
eAuctions All (0) Published (0) Ended (0) Completed (0)

eRFxs - Ended

Show Quick Criteria Maintenance

View: [Standard View]

Create Response

Display Event

Display Response

Print Preview

Refresh

Export

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status
3000000060	LEANDROG 10/21/2016 09:58:54	RFQ Calvert	Ended		10/21/2016	5000000098	Accepted
3000000010	LEANDROG 10/13/2016 13:35:53	RFQ Calvert	Ended		10/13/2016	5000000011	Rejected

View: [Standard View]

Create Response

Display Event

Display Response

Print Preview

Refresh

Export

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status
3000000060	LEANDROG 10/21/2016 09:58:54	RFQ Calvert	Ended		10/21/2016	5000000098	Accepted
3000000010	LEANDROG 10/13/2016 13:35:53	RFQ Calvert	Ended		10/13/2016	5000000011	Rejected

eRFxs - Ended

Show Quick Criteria Maintenance

View: [Standard View]

Create Response

Display Event

Display Response

P

Event Number	Event Description	Event Type	Event Status	Start Date
3000000060	LEANDROG 10/21/2016 09:58:54	RFQ Calvert	Ended	
3000000010	LEANDROG 10/13/2016 13:35:53	RFQ Calvert	Ended	

Open the tab “Items”.

The rejected items have the column “Rejected” checked.

Display RFx Response: 5000000098

Print Preview | | Check | Close | Export | Questions and Answers (0)

Number 5000000098 RFx Number 3000000060 Status Accepted Submission Deadline 10/21/2016 19:05:00 UTC-3 Openi
 Remaining Time 0 Days 00:00:00 RFx Owner Guedes Leandro Total Value 2,000.00 USD

RFx Information **Items** Notes and Attachments Summary Tracking

▼ Item Overview

Details | Add New | Copy | Paste | Delete | Delete & Save | Calculate Value

Line Number	Description	Variant	Rejected	Item Type	Product ID	Category Description	Requi Quan
0001	MOTOR,AC:POWER 22kW,30HP,1460rpm		<input checked="" type="checkbox"/>	Material	1300023559	Electric motors	10.0
0002	ROD:LOCKING FOR RITTAL TS 8206 CA ...		<input type="checkbox"/>	Material	1300039811	Control cabinets and	100.0

Click the link in the Line Number for rejection details.

RFx Information **Items** Notes and Attachments Summary Tracking

▼ Item Overview

Details | Add New | Copy | Paste | Delete | Delete & Save | Calculate Value

Line Number	Description	Variant	Rejected	Item Typ
0001	MOTOR,AC:POWER 22kW,30HP,1460rpm		<input checked="" type="checkbox"/>	Material
0002	ROD:LOCKING FOR RITTAL TS 8206 CA ...		<input type="checkbox"/>	Material

Access the tab Item Data.

Details for Item 0001 MOTOR,AC:POWER 22kW,30HP,1460rpm

Item Data | Questions | Notes and Attachments | Subcontracting

▼ Basic Data

Identification

* Configurable Item Number: 0001

The rejection reason and AM/NS Calvert comments will be displayed in the right corner under “Status and Statistics” section.

Status and Statistics

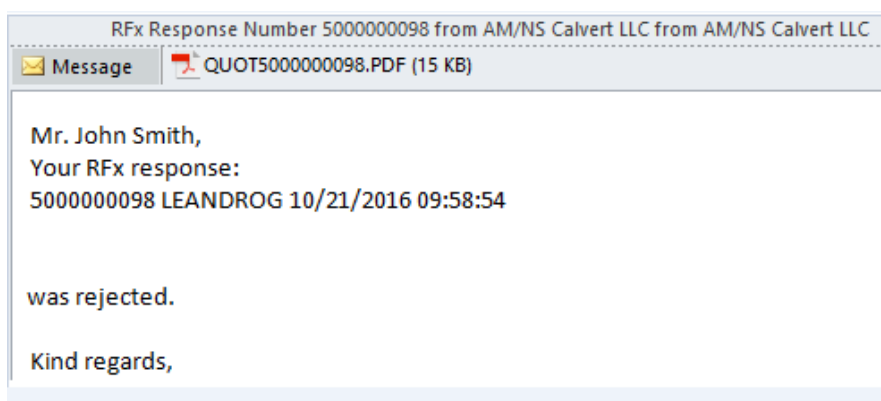
Rejected: ☒

No Bid: ☐

* Buyer rejection reason: REJECTION FOR PRICE

Buyer rejection text: The supplier with best price has been awarded

In case your RFx Response has been **fully** rejected, a notification by e-mail will be sent.



1.4. Withdrawing a submitted offer

The RfX Responses can be changed if the quotation deadline is not in the past.

Search for the RfX by using the search criteria.

Use query “Published” in order to display only RfX that have not reached the quotation deadline.

The screenshot shows the SAP NetWeaver Business Client interface. The 'Home' button is highlighted. The 'RfX and Auctions' menu is selected. The 'Active Queries' section shows 'eRFxs' with 'Published (1)' highlighted. The 'eRFxs - Published' section is active, showing search criteria: Event Number: 3000000060, Event Status: Current RfX, Creation Date: 10/21/2016, Deadline Date Flag: (dropdown), Status: (dropdown), Response Timeframe: (dropdown). The 'Apply' button is highlighted.

Click the link in the response number or select the line then click “Display Response”.

View:	[Standard View]	Create Response	Display Event	Display Response	Print Preview	Refresh
Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number
3000000060	LEANDROG 10/21/2016 09:58:54	RFQ Calvert	Published		10/25/2016	5000000098

Click the button “Withdraw”.

The screenshot shows the 'Display RfX Response: 5000000098' page. The 'Withdraw' button is highlighted. The page displays details for the response, including the Number (5000000098), RfX Number (3000000060), Status (Submitted), Submission Deadline (10/25), Remaining Time (3 Days 10:17:48), RfX Owner (Guedes Leandro), and Total Value (51,534.40). The 'Items' tab is selected, showing a list of items.









A success message will be displayed.

The screenshot shows the 'Display RfX Response: 5000000098' page. The 'Check' button is highlighted. A success message is displayed: 'RFx response 5000000098 (LEANDROG 10/21/2016 09:58:54) withdrawn'. The page displays details for the response, including the Number (5000000098), RfX Number (3000000060), Status (Submitted), Submission Deadline (10/25), Remaining Time (3 Days 10:17:48), RfX Owner (Guedes Leandro), and Total Value (51,534.40).

The RFx response can be sent back to AM/NS Calvert by clicking the button “Re-Submit”.

If you need to change the quotation before submitting again, follow the steps described in [1.3.6 Editing a RFx Response](#)

Display RFx Response: 5000000098







 Edit  Print Preview   Check  Close ** Re-Submit**  Participate  Do Not Participate


Number	5000000098	RFx Number	3000000060	Status	Withdrawn	Submission Deadline
Remaining Time	3 Days 10:16:20	RFx Owner	Guedes Leandro	Total Value		


RFx Information **Items** Notes and Attachments Summary Tracking

The RFx Response will be resubmitted to AM/NS Calvert.

Display RFx Response: 5000000098


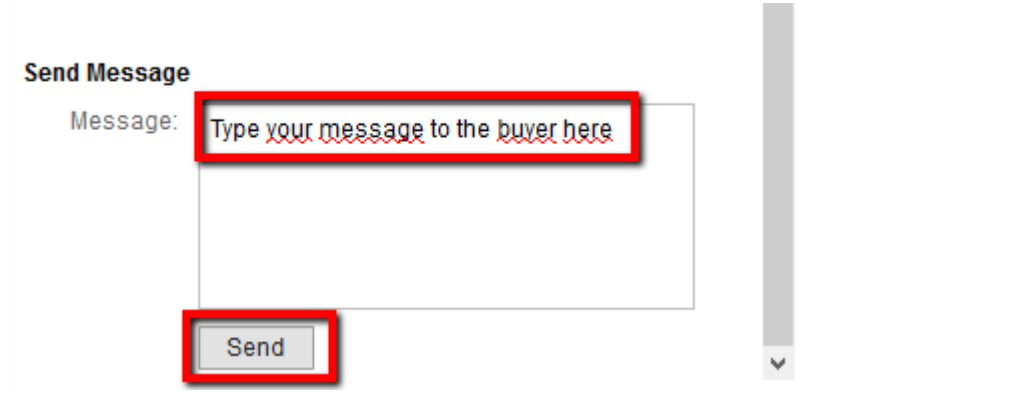
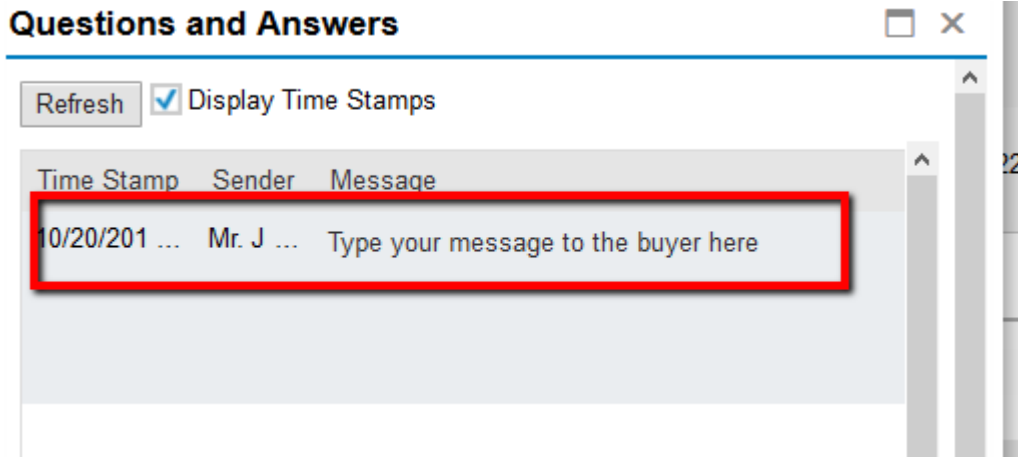
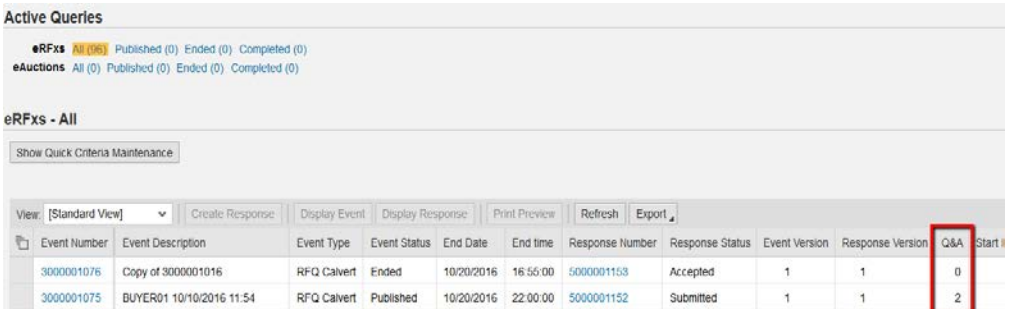
 Edit  Print Preview   Close  Withdraw  Export Questions and Answers (0)

 RFx response 5000000098 (LEANDROG 10/21/2016 09:58:54) resubmitted

 RFx response is complete and contains no errors

Number	5000000098	RFx Number	3000000060	Status	Withdrawn	Submission Deadline
--------	------------	------------	------------	--------	-----------	---------------------



1.5. Communicating with Buyer

<p>The communication between buyer and supplier should occur using the SRM Bid Platform. The button "Questions and Answers" opens an application that allows chatting with the buyer.</p> <p>Click the button "Questions and Answers".</p>	 <p>Display RFX Response: 5000001152</p> <p>Edit Print Preview Refresh Close Withdraw Export Questions and Answers (0)</p> <p>Number 5000001152 RFX Number 3000001075 Status Submitted Submission Deadline 10 RFX Owner Guedes Leandro Total Value 71,940.00 USD</p> <p>RFX Information Items Notes and Attachments Summary Tracking</p>																																																
<p>A new window will be opened with the messages list.</p> <p>In the bottom of the screen, type a message and click "Send". The message has been registered and it will be available for the buyer.</p>	 <p>Send Message</p> <p>Message: <input type="text" value="Type your message to the buyer here"/></p> <p>Send</p>																																																
<p>The message will be added to the message list.</p> <p>NOTE: Currently, no notifications of messages are sent via email. Supplier and Buyer will need to monitor Questions and Answers while RFX activities are in progress.</p>	 <p>Questions and Answers</p> <p>Refresh <input checked="" type="checkbox"/> Display Time Stamps</p> <table><tr><th>Time Stamp</th><th>Sender</th><th>Message</th></tr><tr><td>10/20/201 ...</td><td>Mr. J ...</td><td>Type your message to the buyer here</td></tr></table>	Time Stamp	Sender	Message	10/20/201 ...	Mr. J ...	Type your message to the buyer here																																										
Time Stamp	Sender	Message																																															
10/20/201 ...	Mr. J ...	Type your message to the buyer here																																															
<p>The quantity of questions and answers in the RFX will be indicated in the RFX queries in column Q&A.</p>	 <p>Active Queries</p> <p>eRFxs All (0) Published (0) Ended (0) Completed (0) eAuctions All (0) Published (0) Ended (0) Completed (0)</p> <p>eRFxs - All</p> <p>Show Quick Criteria Maintenance</p> <p>View: [Standard View] Create Response Display Event Display Response Print Preview Refresh Export</p> <table><tr><th>Event Number</th><th>Event Description</th><th>Event Type</th><th>Event Status</th><th>End Date</th><th>End time</th><th>Response Number</th><th>Response Status</th><th>Event Version</th><th>Response Version</th><th>Q&A</th><th>Start</th></tr><tr><td>3000001076</td><td>Copy of 3000001016</td><td>RFQ Calvert</td><td>Ended</td><td>10/20/2016</td><td>16:55:00</td><td>5000001153</td><td>Accepted</td><td>1</td><td>1</td><td>0</td><td></td></tr><tr><td>3000001075</td><td>BUYER01 10/10/2016 11:54</td><td>RFQ Calvert</td><td>Published</td><td>10/20/2016</td><td>22:00:00</td><td>5000001152</td><td>Submitted</td><td>1</td><td>1</td><td>2</td><td></td></tr><tr><td>3000001074</td><td>BUYER02 10/10/2016 11:32</td><td>RFQ Calvert</td><td>Published</td><td>11/11/2016</td><td>18:00:00</td><td>No Bid Created</td><td></td><td>1</td><td></td><td>0</td><td></td></tr></table>	Event Number	Event Description	Event Type	Event Status	End Date	End time	Response Number	Response Status	Event Version	Response Version	Q&A	Start	3000001076	Copy of 3000001016	RFQ Calvert	Ended	10/20/2016	16:55:00	5000001153	Accepted	1	1	0		3000001075	BUYER01 10/10/2016 11:54	RFQ Calvert	Published	10/20/2016	22:00:00	5000001152	Submitted	1	1	2		3000001074	BUYER02 10/10/2016 11:32	RFQ Calvert	Published	11/11/2016	18:00:00	No Bid Created		1		0	
Event Number	Event Description	Event Type	Event Status	End Date	End time	Response Number	Response Status	Event Version	Response Version	Q&A	Start																																						
3000001076	Copy of 3000001016	RFQ Calvert	Ended	10/20/2016	16:55:00	5000001153	Accepted	1	1	0																																							
3000001075	BUYER01 10/10/2016 11:54	RFQ Calvert	Published	10/20/2016	22:00:00	5000001152	Submitted	1	1	2																																							
3000001074	BUYER02 10/10/2016 11:32	RFQ Calvert	Published	11/11/2016	18:00:00	No Bid Created		1		0																																							

This way is possible to know when a new answer or question has been added to the RFx.

Click the “Questions and Answers” button to view AM/NS Calvert reply.

Display RFx Response: 5000001152

 Edit	Print Preview		Close	Withdraw	Export	Questions and Answers (2)
Number	5000001152	RFx Number	3000001075	Status	Submitted	Submission Deadline
Remaining Time	0 Days 02:57:11	RFx Owner	Guedes Leandro	Total Value	71,94	

The message list will be opened and AM/NS Calvert message will be displayed.

Questions and Answers

☒ Display Time Stamps

Time Stamp	Sender	Message
10/20/201...	Mr. J ...	Type your message to the buyer here
10/20/201...	Gued...	AM/NS Calvert reply will be here

1.6. Supplier Management (Supplier Administrator only)

1.6.1. Receiving the e-mail with instructions for the first logon

The supplier employee indicated as administrator of the supplier account will receive two e-mails with instructions on how proceed to finish the registration process.

The first e-mail contains the USER ID and the second one contains the password.

Access the link informed on the e-mail.

AM/NS Calvert: Supplier Registration Successfully Completed

Dear Mr. Gregory Junior,

We are pleased to welcome you as an approved supplier for AM/NS Calvert. The following Vendor Number and User ID has been created for you:

Supplier Name: Tests Company Inc.
User ID: XAYRGXU6F6TU

An initial password will be sent to you in a separate email. Once received, please log on to the system within the next 31 days to complete your registration.

This USER ID has been established as a User Administrator. User Administrators have access to add or remove other users for your company's information as needed. ALL users assigned to this vendor number will be able to review Requests for Proposals and submit bids in response to bid invitations.

Logon Instructions

Click the following URL or enter the address below in your internet browser

https://amnamuci.calvert.arcelormittalusa.com:8443/sap/bc/bsp/srsmc/ros_ext_2/ros_bsp_second.do?sap-client=650&sap-user=XAYRGXU6F6TU

* Enter the User ID in the USER field
* Enter the initial Password in the PASSWORD field. You will be prompted to change your password when logging in for the first time.
* Click Log On

If you are unable to access this system please contact the AM/NS Calvert Help Desk via email at Helpdesk.Calvert@ArcelorMittal.com or phone (251) 289-4357.

AM/NS Calvert: Password for logon after supplier registration

The following initial password has been created for you:

Suppliers Name: Tests Company Inc.
Password: wYxjGz*3H

Please use this initial password along with the User ID previously to log on to the system within 31 days.

Logon Instructions

Click the following URL or enter the address below in your internet browser

https://amnamuci.calvert.arcelormittalusa.com:8443/sap/bc/bsp/srsmc/ros_ext_2/ros_bsp_second.do?sap-client=650&sap-user=XAYRGXU6F6TU

* Enter the User ID in the USER field
* Enter the initial Password in the PASSWORD field. You will be prompted to change your password when logging in for the first time.
* Click Log On

If you are unable to access this system please contact the AM/NS CalvertHelp Desk via email at Helpdesk.Calvert@ArcelorMittal.com or phone (251)289-4357. For instructions on how to add other users, update company information, review Requests for Proposals and submit bids in response to bid invitations please visit the website below:

<http://usa.arcelormittal.com/Our-operations/joint-ventures/Calvert>

The new page will have the field "USER" filled automatically.

Type the password you received on the e-mail and click "Log On".

AM/NS Calvert - First Logon

User: * XAYRGXU6F6TU

Password: *

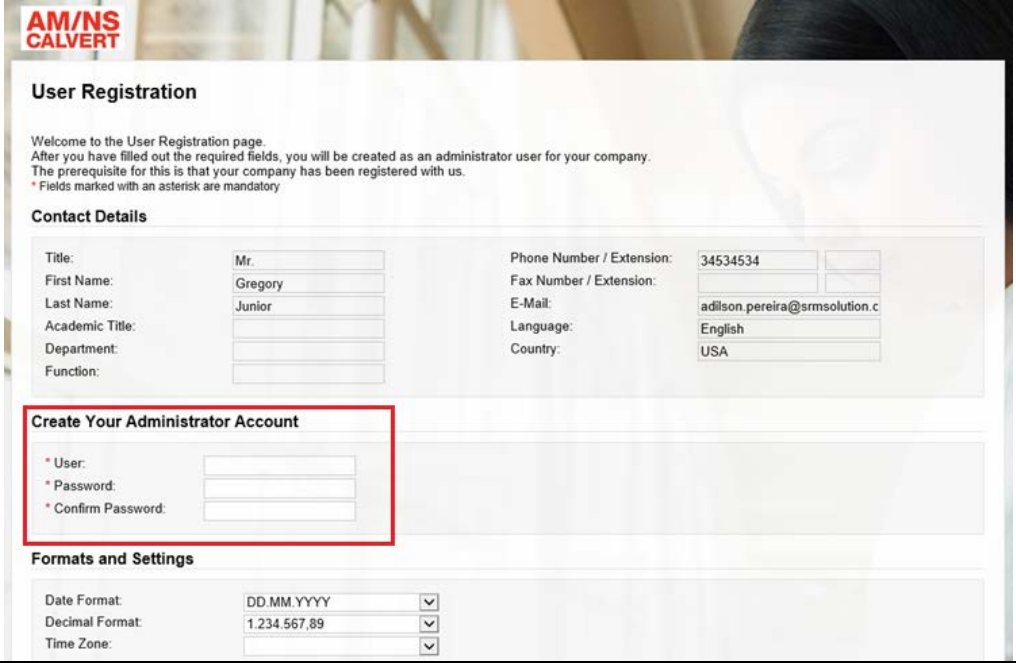
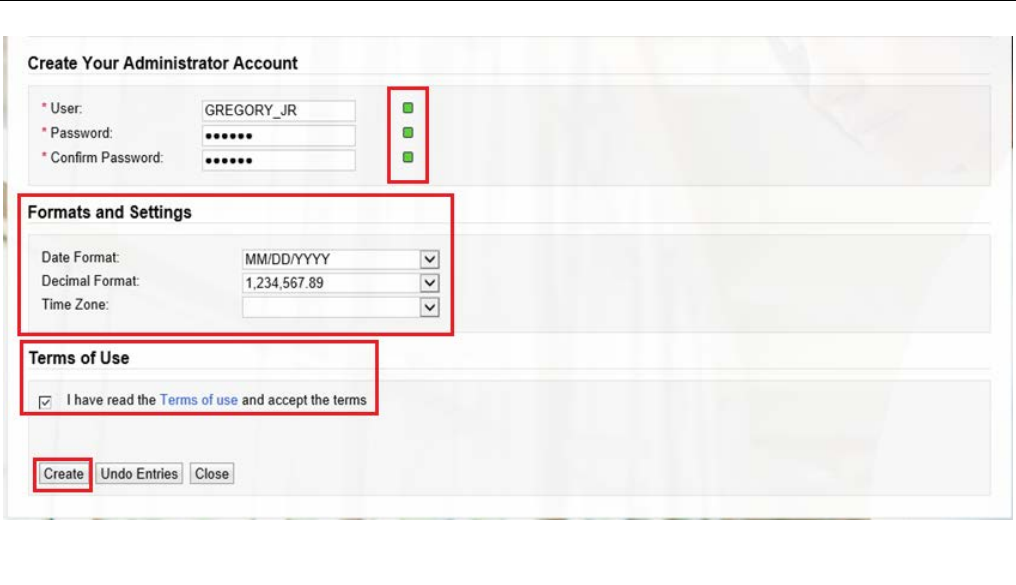
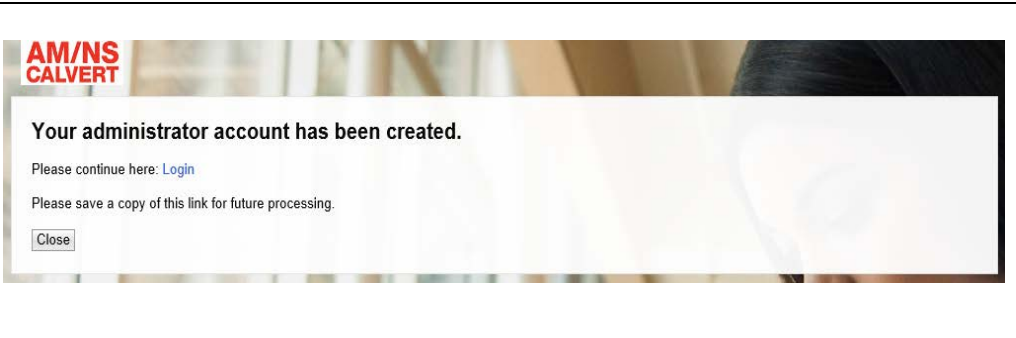
Log On

[Change Password](#)

AM/NS CALVERT

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1.6.2. Creating the Administrator Account

<p>Review your contact details.</p> <p>On session “Create Your Administrator Account”, you create a new user id to login on SRM Bid Platform.</p>	
<p>The lights indicate if the user entered already exists and if the password typed has the minimum requirements (Minimum 6 characters).</p> <p>The User ID is limited up to 40 characters.</p> <p>If necessary, update your Date Format, Decimal Format and Time Zone.</p> <p>Accept the terms of use then click “Create” to finish the process.</p>	
<p>Your administrator account has been created.</p> <p>Click the link “Login” to access the AM/NS Calvert – SRM Bid Platform.</p>	

1.6.3. Managing new employees, own data and attachments.

As an Administrator, you can create more users to access the SRM – Bid Platform.

Click the menu “Supplier Management” then open “Create Employee”.

AM/NS CALVERT

Type all information related to the new supplier employee that you want to create.

After all mandatory fields have been filled, read and accept the Terms of Use.

Click on “Create” to submit your new employee to AM/NS Calvert approval.

AM/NS CALVERT

Information: Employee was created; editing currently not possible (pending approval)

Using the menu “List of Employees”, it is possible to check if the user is already approved by AM/NS Calvert.

Actions	Status	Employee Name	User	E-Mail Address
	Unlocked	Mr. Gregory Junior	GREGORY_JR	adilson.pereira@srmsolution.com.br
	Pending Approval	Ms. Melina Crocs		adilson.pereira@srmsolution.com.br

Once approved, the administrator account will be notified by e-mail about the approval.

AM/NS Calvert: Change of supplier master data has been approved

Dear Mr. Gregory Junior,

The following changes of your supplier master data have been approved:

Created Contact:
 Title : Ms.
 First Name : Melina
 Last Name : Crocs

If you have further questions, please get in touch with your contact person in our company by telephone.

Best regards,
 Your Purchasing Department

In the “List of Employees” it is possible to view the approved supplier employee.

Now, assign a user name to the new supplier employee by clicking on the Employee Name link.

Actions	Status	Employee Name	User	E-Mail Address
	Unlocked	Mr. Gregory Junior	GREGORY_JR	adilson.pereira@srmsolution.com.br
	Updated	Ms. Melina Crocs		adilson.pereira@srmsolution.com.br

Click the button “Edit” to switch to edit mode.

Type a user name, password and define settings like date format, decimal format and time zone.

In the roles section, at least one role should be added to the new user.

Employee Edit Form:

Home Supplier Management

List of Employees > Display Employee

Edit

Contact Details

Title: Ms.

Academic Title:

* First Name: Melina

* Last Name: Crocs

Function:

Department:

* Language: English

* E-Mail: adilson.pereira@srmsolution.com

* Country: / * Phone Number / Extension: USA 2319875656

Country: / Fax Number: / Extension:

User Details Form:

User: USER_MELINA

Password:

Confirm Password:


Date Format: MM/DD/YYYY


Decimal Format: 1,234,567.89

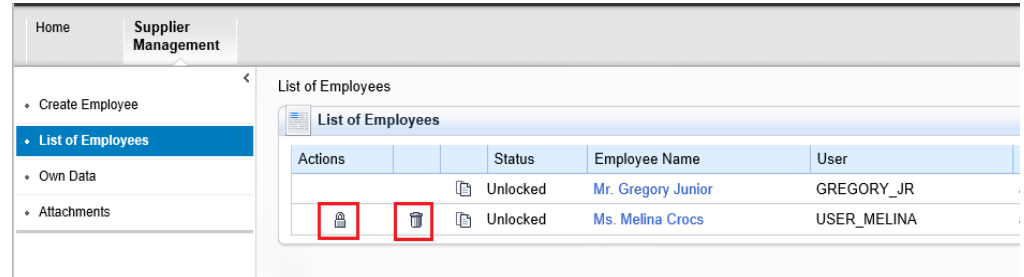
Time Zone:





Roles

	Role Name
<input checked="" type="checkbox"/>	Supplier Management - Employee
<input checked="" type="checkbox"/>	Bidder

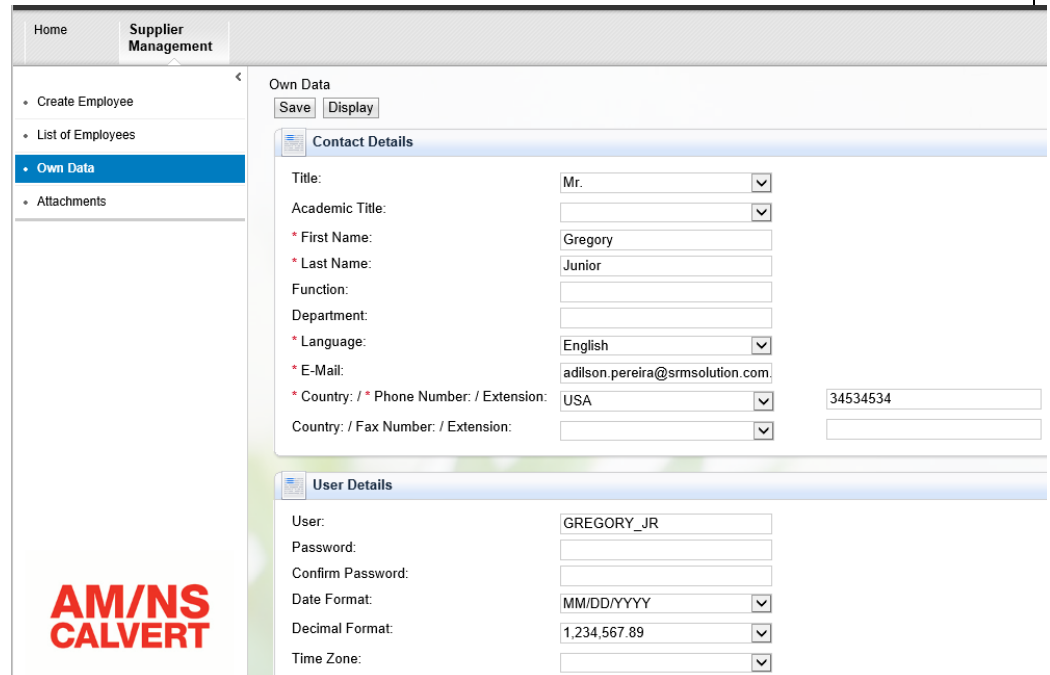
By clicking the icon , it is possible to lock or unlock the user access to the SRM – Bid Platform.

By clicking the icon , the user will be deleted. This action requires AM/NS Calvert approval to be completed.



Actions	Status	Employee Name	User
 	Unlocked	Mr. Gregory Junior	GREGORY_JR
 	Unlocked	Ms. Melina Crocs	USER_MELINA

The Own Data menu gives the user the possibility to change the own user data and settings.



AM/NS CALVERT

Contact Details

Title: Mr.

Academic Title:

* First Name: Gregory

* Last Name: Junior

Function:

Department:

* Language: English

* E-Mail: adilson.pereira@srmsolution.com

* Country: / * Phone Number: / Extension: USA 34534534

Country: / Fax Number: / Extension:

User Details

User: GREGORY_JR

Password:

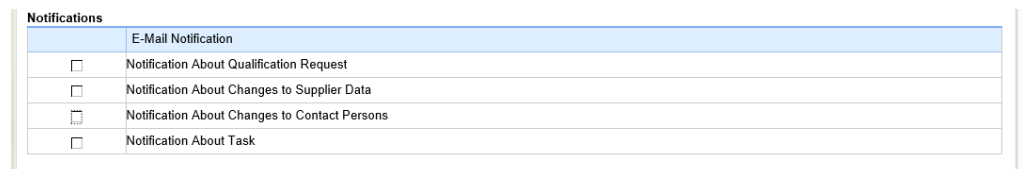
Confirm Password:

Date Format: MM/DD/YYYY

Decimal Format: 1,234,567.89

Time Zone:

The notifications section is disabled. **Do not mark the notifications.**

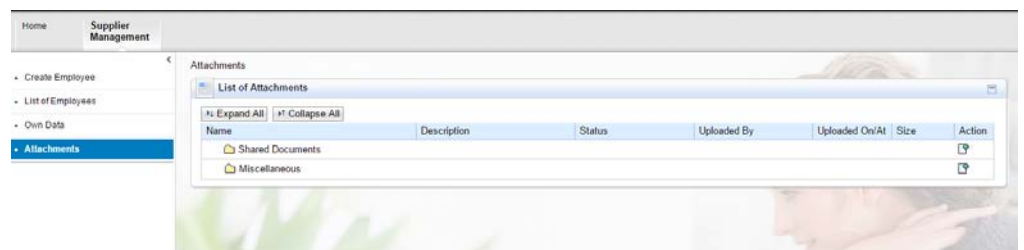




Notifications
<input type="checkbox"/> Notification About Qualification Request
<input type="checkbox"/> Notification About Changes to Supplier Data
<input type="checkbox"/> Notification About Changes to Contact Persons
<input type="checkbox"/> Notification About Task


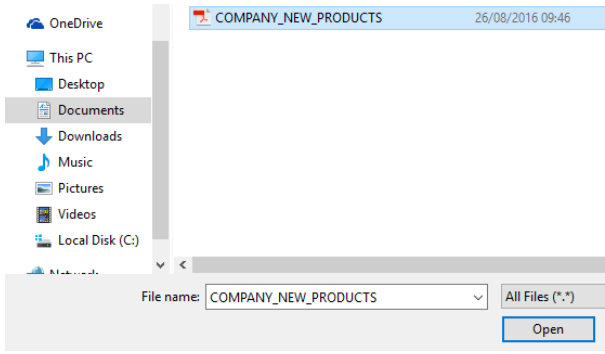






In the attachments menu, it is possible to submit files regarding your company to AM/NS Calvert.

Shared Documents: it is possible to receive and share a document with AM/NS Calvert.

Miscellaneous: you want to add new documents to AM/NS Calvert.



Name	Description	Status	Uploaded By	Uploaded On/At	Size	Action
Shared Documents						
Miscellaneous						

<p>Click on  icon to include an attachment.</p>	<div>Attachments > Add Attachment</div> <div>List of Attachments</div> <div>Description: <input type="text"/></div> <div>File Name: <input type="text"/> Browse... Add Attachment</div> <div>Folder Name: <input type="text" value="Shared Documents"/></div>																												
<p>Select the file from your directory.</p>																													
<p>Click on “Add Attachment” to include the file.</p> <p>The attachment will be sent to the AM/NS Calvert responsible buyer.</p>	<div>SAP NetWeaver Business Client</div> <div>Home Supplier Management</div> <div>Attachments > Add Attachment</div> <div>List of Attachments</div> <div>Description: <input type="text" value="New Products"/></div> <div>File Name: <input type="text" value="COMPANY_NEW_PRODUCTS.pdf"/> Browse... Add Attachment</div> <div>Folder Name: <input type="text" value="Shared Documents"/></div> <div>Messages</div> <div>Information: Attachment has been created; still pending approval</div> <div>List of Attachments</div> <div>Description: <input type="text"/></div> <div>File Name: <input type="text"/> Browse... Add Attachment</div> <div>Folder Name: <input type="text" value="Shared Documents"/></div>																												
<p>It is possible to check if the attachment was approved by accessing the list of attachments.</p>	<div>Attachments</div> <div>List of Attachments</div> <div>Expand All Collapse All</div> <table><thead><tr><th>Name</th><th>Description</th><th>Status</th><th>Uploaded By</th><th>Uploaded On...</th><th>Size</th><th>Action</th></tr></thead><tbody><tr><td>Shared Documents</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td> COMPANY_NEW_PRODUCTS.pdf</td><td>New Products</td><td>New (Pending Approval)</td><td>Gregory Junior</td><td>10/21/2016 14:...</td><td>1092 kB</td><td></td></tr><tr><td>Miscellaneous</td><td></td><td></td><td></td><td></td><td></td><td></td></tr></tbody></table>	Name	Description	Status	Uploaded By	Uploaded On...	Size	Action	Shared Documents							 COMPANY_NEW_PRODUCTS.pdf	New Products	New (Pending Approval)	Gregory Junior	10/21/2016 14:...	1092 kB		Miscellaneous						
Name	Description	Status	Uploaded By	Uploaded On...	Size	Action																							
Shared Documents																													
 COMPANY_NEW_PRODUCTS.pdf	New Products	New (Pending Approval)	Gregory Junior	10/21/2016 14:...	1092 kB																								
Miscellaneous																													

<p>If the attachment is approved, the supplier employee responsible for the attachment will be notified by e-mail.</p>	<div data-bbox="496 190 1425 215">AM/NS Calvert: Change of supplier master data has been approved</div> <p>Dear Mr. Gregory Junior,</p> <p>The following changes of your supplier master data have been approved:</p> <p>Add Attachment New Products : COMPANY_NEW_PRODUCTS.pdf</p> <p>If you have further questions, please get in touch with your contact person in our company by telephone.</p> <p>Best regards, Your Purchasing Department</p>
<p>If the attachment is rejected, the supplier employee responsible for the attachment will be notified by e-mail.</p>	<div data-bbox="496 580 1476 604">AM/NS Calvert: Change of supplier master data has been rejected</div> <p>Dear Mr. Gregory Junior,</p> <p>Unfortunately, we cannot approve your request for the following changes to your supplier master data:</p> <p>Add Attachment Documents : SPC_PUBLISHED.docx</p> <p>If you have further questions, please get in touch with your contact person in our company by telephone.</p> <p>Best regards, Your Purchasing Department</p>

AM/NS CALVERT TECHNICAL SUPPORT

For technical support when accessing AM/NS Calvert – SRM Bid Platform

EMAIL: AMNS_SupplierTechSupport@ArcelorMittal.com

PHONE: 866-377-7754